



TRANSCRIPT EVALUATION REQUEST FORM

STEP ONE: Submit this form to:

Counseling, Waubonsee Community College,
Route 47 at Waubonsee Drive, Sugar Grove, IL 60554-9454

Or fax to (630) 466-6682.

STEP TWO: Submit official transcripts and New Student Information Form to:

Registration and Records, Waubonsee Community College,
Route 47 at Waubonsee Drive, Sugar Grove, IL 60554-9454

You will be sent your results via e-mail within four weeks of submitting this form, depending on the volume received. The confirmation will be sent to your Waubonsee Student e-mail address, unless you provide an alternate e-mail address below.

Students are not required to wait for TERF results before registering for classes or meeting with a counselor. Students are encouraged to meet with a counselor before TERF results are available during peak months of August and January. Contact Counseling at (630) 466-7900, ext. 2361, for academic advisement and further explanation of evaluation of credit.

X Number: _____ or Social Security Number: _____ - _____ - _____

Name: _____
Last First MI Former Last Names

E-mail address: _____

Are you receiving Veterans Assistance? Yes No

FINANCIAL AID APPLICANTS ONLY**

Have/Will you be completing a Free Application for Federal Student Assistance (FAFSA)? Yes No

*** Please note that Financial Aid will not be awarded until the TERF and ALL transcripts listed below are on file.***

ACADEMIC INFORMATION

Major Code: _____ Major: _____

Please list all colleges and universities you would like evaluated. All OFFICIAL transcripts must be on file with Registration and Records before an evaluation of credit will be completed.

Name of College/University	State	Dates Attended	Last Name on Transcript

Student Signature: _____ Date: _____

TRANSCRIPT EVALUATOR USE:

TERF REC'D: ___/___/___ ALL TRANSCRIPTS REC'D: ___/___/___ EVALUATION COMPLETED: ___/___/___