



WAUBONSEE
COMMUNITY COLLEGE

WAUBONSEE RETURN TO CAMPUS PLAN

PLAN OBJECTIVES

- To provide guidelines which protect the health and safety of the college community
- Safely resume on-campus instructional, student support and administrative services

PHASE TRANSITIONS

Waubonsee is following the framework and guidelines set forth by the “Restore Illinois” plan and Illinois Community College Board (ICCB), as well as Centers for Disease Control and Prevention (CDC) and the Illinois Department of Public Health (IDPH). Each of the phases of the Return to Campus plan below coincides with the “Restore Illinois” plan and will transition as the state transitions the health region of the college.



Employee:

Students:

Work area requirements:

PHASE 3: RECOVERY

Employees performing essential functions such as grounds and building maintenance, IT services, and mail delivery are working on campus as needed; all other employees are working remotely.

All credit classes are online.

Only students completing necessary lab coursework from prior semester classes are allowed on campus.

Temperature check required to enter campus buildings.

Everyone must adhere to the use of face coverings and social distancing. Employees working in individual office spaces may remove face coverings but should wear them when leaving their individual office space.

Hand sanitizing stations and cleaning supplies are available.

Work areas are thoroughly cleaned and sanitized by campus operations after each use.

Public gatherings of no more than 10. Maintain distance of 6-feet or more.

PHASE 4: REVITALIZATION

Employees begin to return to campus as departmental plans are approved by the college so that they may prepare to support students who need in-person services. Hours of service are established for student services and staffing is scheduled accordingly. Some employees continue working remotely.

Vulnerable employees work with HR for accommodations.

The college is utilizing five modalities for credit class instruction. These modalities provide students options that include face-to-face delivery, remote delivery, or some combination. More information on these modalities can be found at waubonsee.edu/flexible

Student services are available virtually and in-person. Please check the website for current hours of service.

Everyone must adhere to the use of face coverings and social distancing. Employees working in individual office spaces may remove face coverings but should wear them when leaving their individual office space.

Self-screening protocols are in place

Hand sanitizing stations and cleaning supplies are available.

Meetings continue remotely, when possible.

Employees, faculty and students clean work areas after each use with provided supplies.

Stagger start times and rotation of days by department.

Use of transaction shields in service areas.

Public gatherings of no more than 50. Maintain distance of 6-feet or more.

Classrooms and other common areas are reconfigured to meet social distancing guidelines.

Campus signage requiring the use of masks and encouraging general hygiene.

Complete Employee Development COVID-19 awareness training before returning to campus.

PHASE 5: RESTORE

Employees are able to resume on campus operations.

Vulnerable employees should work with HR for accommodations.

Students are welcomed back as outlined in the "Restore Illinois" plan.

Hand sanitizing stations and cleaning supplies are available.

Public gatherings are no longer limited.

Classrooms return to normal capacity.

Refreshed campus signage encouraging continued general hygiene.