Northwestern Medicine – Delnor Hospital  
Southern Fox Valley  
Emergency Medical Services  
And  
Waubonsee Community College  

Paramedic Training Program  

2021 Application Information  
Part I
Admission Requirements for 2021 Paramedic Training Program

GENERAL INFORMATION

The next Paramedic Training Program is scheduled to begin on Tuesday, January 21, 2021. Our program is affiliated with Waubonsee Community College. The Commission on Accreditation of Allied Health Education Programs (CAAHEP) has awarded continuing accreditation to the Emergency Medical Technician-Paramedic program at Waubonsee Community College, Sugar Grove, IL.

The recent peer review conducted by the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP) and CAAHEP’s Board of Directors recognizes the program's substantial compliance with the nationally established accreditation standards.

This course is in accordance with the National EMS Guidelines, Illinois Department of Public Health requirements, and the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions. The course is comprised of didactic and lab/clinical hours and a field internship.

To enroll into our program EVERYONE must complete the Region IX Paramedic Training Course Application (without the ride time agreement) and Waubonsee’s New Student Information Form (even if you are a current student) (included at the end of this packet) bring the completed form with Sealed High School and/or College transcripts to the EMS Office at Delnor Hospital 300 Randall Road Geneva, IL 60134 no later than August 12, 2020. You will then receive an application packet with instructions for the next steps in the process.
ADMISSION PROCESS

### Application Process

**Date:** June 29, 2020 to August 12, 2020  
**Time:** Monday through Thursday 8 am to 4:30 pm

Please bring the completed Region IX Paramedic Training Course Application (without the ride time agreement) and the New Student Information Form (NSIF) with your Sealed High School and/or College transcripts (if applicable) to the EMS Office at Delnor Hospital 300 Randall Road Geneva, IL 60134. When you turn in these items you will pick up an application packet.

### Written Testing

Prospective students that have submitted all required items (NSIF and transcripts) will take a battery of exams depending on the transcripts that are turned in. These exams may include a reading, writing and math assessment.

All exams will be administered at Waubonsee Community College – assessment office at the Sugar Grove Campus and can be taken after you receive your testing ticket and must be completed between August 1st and September 14th.

In addition, all prospective students will take a Paramedic Entrance Exam. This test date and location will be announced on the testing ticket as well.

### Acceptance into the Program

Placement in the course will be based upon selection from an eligibility list, with the following percentages impacting final placement.

- 85% of score based upon the Paramedic Entrance Exam  
- 5% awarded based upon System affiliation  
- 10% weight applied to Personal Essay/letters of recommendation  
- Approval from EMS Medical Director and/or EMS System Coordinator

All applicants will be notified by written mail of their tentative acceptance status no later than Monday, October 21, 2020.
Mandatory Orientation/ Information Session
For applicants accepted into the program

Date: Saturday, November 7, 2020  
Room: Northwestern Medicine Delnor Hospital; 351 Medical Office Building;  
Lower Level Room 3 & 4.

Time: 9 am to 11 am

Information about the course and completion requirements will be discussed  
Families or others that are affected by you attending this course are encouraged to  
attend so they can get an idea of the time requirements.

Registration information for the spring semester will be given out at this orientation  
session.

ADDITIONAL REQUIREMENTS

Waubonsee Community College requires students to provide evidence of health,  
immunization, and Healthcare CPR certification. A packet of required information will  
be issued to each student at the Mandatory Orientation on November 9th. The packet  
must be returned to the Office of the Dean for Health Professions and Public Service  
located at 2060 Ogden Ave. Aurora, IL 60504, office FOX107 by the first night of class.

DRUG SCREENING: In order to comply with clinical agency requirements, Waubonsee  
Community College paramedic students must submit to a mandatory drug screening  
(initial, random, and reasonable suspicion).

All drug screens include tests for Amphetamines, Barbiturates, Benzodiazepines, Cocaine,  
Methamphetamine, Opiates, Methadone, Oxycodone, Phencyclidine and Marijuana. Students  
who present with positive results without documentation of medical necessity will not be allowed  
to continue in the program. Refusal by a student to submit to testing will result in that student’s  
dismissal from the program.

Instructions for completion of the drug screening process will be supplied by  
Waubonsee Community College.
CRIMINAL BACKGROUND FINGERPRINT CHECK: Due to the requirements of our clinical/externship partner organizations, a criminal background fingerprint check will be required upon admission to the program. Students who present with a criminal record may be asked to discuss that criminal record with a clinical/externship partner organization for approval before attending the clinical experience, externship or practicum. In addition, prior criminal convictions may preclude or impede future employment and/or potential state or national industry-certification or licensing opportunities. You are encouraged to ask counselors, faculty or the Dean for Health Professions and Public Service any questions you may have prior to registration.

CONTACT INFORMATION

Direct any questions regarding the Paramedic Training Program to:

   Evan.Darger@nm.org
   EMS System Coordinator
   (630) 938-8465
   Evan.Darger@nm.org

All dates are subject to change due to room availability.
Site applying for:______________________________________________________________________________

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<th>STUDENT INFORMATION</th>
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<th>EDUCATION</th>
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<td>Note: Official high school or college diploma/transcripts must be sent to EMS office prior to start of class</td>
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<td>Address:</td>
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<td>Diploma/Certification earned:</td>
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<th>EMT-B / EMT-I INFORMATION</th>
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<td>Note: Copy of Current EMT-B/I license must be included with application</td>
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<th>Training Site:</th>
<th>Date Completed:</th>
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<td>EMT Employer:</td>
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<td>Type of Provider:</td>
<td>Private</td>
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<td>Your Status:</td>
<td>Full-time</td>
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<td>Date of Hire/Active EMT-B/I Service:</td>
<td>From:</td>
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<td>Other/Comments:</td>
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<th>Licensing Action and Felony Statement</th>
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<td>□ Yes □ No Have you ever been subject to limitation, suspension, or termination of your right to practice in a health care occupation or voluntarily surrendered a health care licensure in any state or to an agency authorizing the legal right to work?</td>
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<tr>
<td>□ Yes □ No Have you ever been convicted of a felony?</td>
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If you answered “yes” to either question, you must provide official documentation that fully describes the offense, current status, and disposition of the case.
# Field Experience Agreement

**Complete this side if you will be riding with a department where you are an employee/member**

**Employer Agreement:**

I hereby affirm and declare that the applicant is currently employed as an EMT-B/EMT-I and is in good standing with this department. I agree to participate in the training of the applicant, provide opportunity for supervised field experience, assure completion of blood borne pathogen training, and provide opportunity for Hepatitis B immunization. I understand that false statements may be considered sufficient cause for removal of the applicant from the training course.

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<th>Signature of Employer</th>
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**Non-Employer Agreement**

I hereby confirm that the applicant is not employed by this agency/department. However, I agree to provide opportunity for supervised field experience to the applicant during his/her paramedic training and assure completion of blood borne pathogen training. This agreement in no way constitutes an employer/employee relationship.

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<th>Signature of Agency Representative</th>
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# OUT-OF-SYSTEM COURSE AGREEMENT

Note: This section must be completed ONLY when student is attending an out-of-system course

**To be completed by student:**

Primary System:

Reason for not attending primary system course:

**To be completed by Primary EMS System Coordinator:**

I hereby confirm that ________________________ is a member of ________________________ (Name of applicant) (Name of Ambulance Agency/Fire Dept.) and is a participant in the ________________________ EMS System. I am aware that ________________________ (Name of applicant) is applying for acceptance into the ________________________ Paramedic Training Program. I approve of this application and agree to permit this student to obtain his/her field internship requirements riding in this system meeting the requirements set forth by the ________________________ Paramedic Training Program.

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<tr>
<th>Signature of EMS System Coordinator</th>
<th>Date</th>
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# APPLICANT AGREEMENT

Have you ever applied for a paramedic training course before?  
☐ Yes  ☐ No

If yes, Site: ________________________ Date: ____________

Reason for not attending:

Have you ever attended a paramedic training course before?  
☐ Yes  ☐ No

If yes, Site: ________________________ Date: ____________

Reason for not completing program:

I hereby affirm and declare that the foregoing statements are true and correct. I understand false information or statements may be considered as sufficient cause for removal from the Paramedic Training Course.

Signature of Applicant: ________________________ Date: ____________
New Student Information Form

New students who have never attended Waubonsee before are required to complete this New Student Information Form. Please refer to the following steps to complete enrollment.

New Credit Students (full-time and/or degree-seeking)

Complete these steps if you want to do any of the following:

- Enroll as a full-time student (12 credit hours or more)
- Earn a degree or certificate
- Receive financial aid
- Transfer credit earned at another college to WCC

**STEP 1** Complete and submit the New Student Information Form, which can be found on pages 67-68 or online at www.waubonsee.edu/nsif. Once this form is processed by Admissions, you will be issued an X-number that you will use throughout your Waubonsee career.

**STEP 2** If you are interested, apply for financial aid. Visit www.waubonsee.edu/financialaid for step-by-step instructions. Also see page 10.

**STEP 3** Obtain proper course placement in English, reading and math based on your ACT or SAT scores, placement testing results or previous coursework*. For details and test preparation tools, visit www.waubonsee.edu/placement or contact Assessment. **You must have an X-number to take Waubonsee's placement tests.**

**STEP 4** Complete your Electronic Registration and Planning (E-RAP) tutorial online, where you'll learn how to use the college catalog, credit schedule and your test scores to select courses. You'll then register and pay for your first semester of courses online. Access E-RAP through the mywcc portal at mywcc.waubonsee.edu. Look under "Helpful Resources."

**STEP 5** If entering in the fall or spring, register for a free New Student Orientation session as you would for any other class.

New Credit Students (part-time and not seeking a degree)

Complete these steps if you want to do any of the following:

- Enroll as a part-time student (less than 12 semester hours)
- Don't meet any criteria for "new full-time and/or degree-seeking" category

**STEP 1** Complete and submit the New Student Information Form, which can be found on pages 67-68 or online at www.waubonsee.edu/nsif. Once this form is processed by Admissions, you will be issued an X-number that you will use throughout your Waubonsee career.

**STEP 2** If you plan to enroll in an English or math course or receive financial aid, obtain appropriate placement based on your ACT or SAT scores, placement testing results or previous coursework*. For details and test preparation tools, visit www.waubonsee.edu/placement or contact Assessment. **You must have an X-number to take Waubonsee's placement tests.**

**STEP 3** Meet with an Admissions Advisor and complete Electronic Registration and Planning (E-RAP) prior to registering (highly recommended).

**STEP 4** Register for classes in person, by mail or fax. You can register at the same time you submit the New Student Information Form.

**STEP 5** Pay for your classes at the time of registration (full or partial payment).

Returning/Continuing Students

Complete the following steps if you have been enrolled at Waubonsee during a previous semester.

New Noncredit Students

Students interested in Community Education or Workforce Development courses should complete the Noncredit Registration Form, which can be found in each semester’s noncredit schedule and online at www.waubonsee.edu/register.

**Questions? Call (630) 466-7900**

Admissions .......................... ext. 5756
Assessment .......................... ext. 5700
Counseling, Advising and Transfer Center .......................... ext. 2361
Financial Aid .......................... ext. 5774
Registration .......................... ext. 2370

* Students wishing to transfer credits to Waubonsee need to submit official transcripts and complete the online Transcript Evaluation Request Form (TERF) at mywcc.waubonsee.edu. Log in with your X-number and password, select the student tab, go to the student forms box, and select the registration tab to open the form. This step needs to be completed before course placement or Electronic Registration and Planning (E-RAP).
Major Codes
Associate Degrees and Certificates

Transfer Degree Codes

Associate in Arts (AA)
- Art: A005
- Business: A007
- Communication: A008
- Criminal Justice: A009
- Economics: A010
- English: A015
- Graphic Art: A020
- History: A025
- Liberal Arts: A035
- Mass Communication: A040
- Music: A045
- Philosophy: A055
- Political Science: A060
- Psychology: A065
- Social Work: A073
- Sociology: A075
- Theatre: A085

Associate in Science (AS)
- Biology: AS12
- Chemistry: AS20
- Clinical Laboratory Science: AS24
- Computer Science: AS60
- Early Childhood Education: AS12
- Education: AS40
- General Science: AS48
- Geography: AS49
- Geology: AS50
- Mathematics: AS68
- Nursing Transfer: AS72
- Physical Education: AS76
- Physics: AS80

Associate in Fine Arts (AFA)
- Art Option: AFA1
- Music Performance Option: AFA3

Associate in General Studies (AGS)
- Degree and Certificate: GS10
- General Studies Certificate: GS20

Associate in Applied Science (AAS)
- Occupational Degrees and Certificates
  - Medical Assistant: GS10
  - Interpreter Training AAS: AS10
  - Medical Assistant: GS10

Associate in General Studies (AGS)
- Degree and Certificate
  - Transfer Degree Codes

Associate in Fine Arts (AFA)
- Transfer Degree
  - Associate in General Studies Degree
  - General Studies Certificate

Associate in General Studies (AGS)
- Degree and Certificate
  - General Studies Degree
  - General Studies Certificate

Associate in Applied Science (AAS)
- Occupational Degrees and Certificates
  - Medical Assistant
  - Interpreter Training AAS
  - Medical Assistant

Programs with Special Admission Applications

Until you gain official acceptance to these programs, you should use the corresponding codes listed.

- Emergency Medical Technician
  - Emergency Medical Technician - Paramedic (AAS)
- Interpreter Training AAS
- Medical Assistant
- Registered Nursing
  - Nursing AAS
- Surgical Technology
  - Surgical Technology
  - Therapeutic Massage
  - Therapeutic Massage

Non-Degree Majors

For detailed information about all the degrees and certificates offered by Waubonsee, see the college catalog or visit www.waubonsee.edu/credit.
New Student Information Form

Please print in black ink. Note: If you have never taken a class at Waubonsee before, you must complete this entire form and submit it prior to or while registering.

You are accepted to Waubonsee upon receipt of this completed form. Admission to the college does not ensure acceptance to a particular course or program of study. Students interested in disability accommodations should contact the Access Center for Students with Disabilities at (630) 466-7900, ext. 2564.

Section I
First Term of Enrollment: (check one)
- Fall 2020 (Aug. - Dec.)
- Spring 2020 (Jan. - May)
- Summer 2020 (June - July)

I am a: (check all that apply)
- New Student at Waubonsee
- Returning WCC Student
- Student using prior college credits toward WCC degree
- Summer student only (transfer credit to home institution)
- Financial aid applicant (current or future)

Plan to attend (check one):
- Full-time (12 or more credit hrs.)
- Part-time (less than 12 credit hrs.)

International students should contact Admissions for a special application packet.

Section II
Student ID (if known): X ______________________

Social Security #: ___ ___ ___- ___ ___ - ___ ___ ___ ___ Gender: ☐ Male ☐ Female U.S. Citizen: ☐ Yes ☐ No

If you do not have a SSN, contact Admissions.

Legal Name: _____________________________________________________________________ Date of Birth: ____/____/____

Last First Middle Initial Month Day Year

Permanent Address:
Street Address Apt./Unit No. City State Zip Illinois County

List any other names, including different last names, used previously to help identify records submitted to Waubonsee. ________________________________________________________________________________

Telephone: _______________________________ _______________________________ _______________________________

Home (☐ Primary Contact) Cell (☐ Primary Contact) Work (☐ Primary Contact)

E-mail Address: ____________________________________________________________________________

If you are not a resident of WCC District #516, in which community college district do you reside? ________________________________

Section III
This information is requested solely to comply with federal and state laws. Your response will not affect consideration of your application or registration.

Are you Hispanic or Latino? ☐ Yes ☐ No

Check one or more of the following race/ethnicity groups.
- American Indian/Alaska Native (5)
- Asian (4)
- Black or African American (2)
- Hispanic (3)
- Native Hawaiian or Other Pacific Islander (9)
- White (1)

Please indicate your primary race/ethnicity using the number from the list above ______

Are you in the United States on a Visa – Nonresident Alien? ☐ Yes ☐ No

If yes, what is your home country of origin? ________________________________

Section IV

☐ I received a GED Date Received (month/year): ______________

☐ I am not a high school graduate and have not received the GED

☐ I am a high school graduate Graduation Date (month/year): _____________

☐ I am in high school & will graduate Graduation Date (month/year): _____________

☐ I completed high school early and will graduate later

Name of High School: __________________________________________

Location: __________________________________________

City State
Section V — List the name and code of your intended academic major at Waubonsee from the list on page 113.

Name of Major/Program: ___________________________ Major Code: _______________________

Section VI
Which statement most accurately reflects your educational objective and your primary reason for attending Waubonsee?
(Check all that apply.)

☑ Prepare for transfer to a 4-year college/university
☑ Earn an associate degree in a transfer program
☑ Improve present occupational skills
☑ Prepare for new or first career
☑ Earn an associate degree in General Studies (non-transfer)
☑ Remedy or review basic academic skills deficiencies
☑ Take some courses without earning a degree or certificate at WCC
☑ Pursue non-degree personal interests

Military Status (choose one)

☑ No military service
☑ Active Duty
☑ Active Reserve
☑ National Guard
☑ Inactive Reserve
☑ Veteran
☑ Dependent of a veteran or service member
☑ Survivor of a veteran or service member

Section VII — What is the highest level of education attained in the U.S. by your Mother:

☑ High school diploma
☑ Graduate Degree
☑ No high school diploma or GED
☑ Unknown

☑ GED
☑ Some college
☑ Associate Degree
☑ Bachelor’s Degree

Father:

☑ High school diploma
☑ Graduate Degree
☑ No high school diploma or GED
☑ Unknown

☑ GED
☑ Some college
☑ Associate Degree
☑ Bachelor’s Degree

Section VIII — List all colleges previously attended.

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<tr>
<th>Name of College</th>
<th>City and State</th>
<th>Start Date</th>
<th>End Date</th>
<th>Degree/Certificate (if any)</th>
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Document Retention. All documents submitted to Waubonsee Community College for admission purposes become the property of the college. Documents will not be released to students nor will they be forwarded to other educational institutions or agencies.

Section IX — I hereby certify that, to the best of my knowledge, the information furnished is true and complete. I understand that if it is found to be otherwise, it is sufficient cause for dismissal.

__________________________
Signature

__________________________
Date

Mail or return your completed form to:

Waubonsee Community College
Admissions
Student Center, Room 260
Route 47 at Waubonsee Dr.
Sugar Grove, IL 60554-9454
Phone: (630) 466-5756
Fax: (630) 466-4964

FOR OFFICE USE ONLY

Processed By

Date