

ADDENDUM 1

PROJECT: 02-20-001 Fall 2020 Credit Schedules and Postcards Bid
BID / TIME DUE: Tuesday, February 18, 2020 at 1:00 p.m.

Bidder must acknowledge receipt of this addendum on the Bid Form.

QUESTIONS

1. Can we no bid option 1 and still bid option 2?
 - a. **Yes**

2. How many of the credit schedules and postcards will be mailed if you go with option 2?
*Option 2: 10,000 (ten thousand approx.) – 2020 Fall Credit Course Schedules and 151,000 (approx.) Postcards
 - a. **Option 2 quantities are shown correctly. We do not have a hard number for the schedules and postcards as it will depend on the mail lists. Your bid for Option 2 should be based on 10,000 schedules and 151,000 postcards.**

3. Do I include any mail processing if you do not have hard numbers on Option 2?
 - a. **The only mail processing will be for the postcards. They are bulk mailed to residential customers.**
 - b. **The schedules are to be delivered to the college.**

4. Will Waubonsee provide the mailing list to the awarded printer?
 - a. **No, the printer will provide the mailing list based on the zip codes.**

This addendum does not change the bid due date or time.

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