# Northwestern Medicine – Delnor Hospital Southern Fox Valley Emergency Medical Services And Waubonsee Community College





Where futures take shape

Paramedic Training Program

2020 Application Information Part I





# Admission Requirements for 2020 Paramedic Training Program

# **GENERAL INFORMATION**

The next Paramedic Training Program is scheduled to begin on Tuesday, January 21, 2020. Our program is affiliated with Waubonsee Community College. The Commission on Accreditation of Allied Health Education Programs (CAAHEP) has awarded initial accreditation to the Emergency Medical Technician-Paramedic program at Waubonsee Community College, Sugar Grove, IL.

The recent peer review conducted by the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP) and CAAHEP's Board of Directors recognizes the program's substantial compliance with the nationally established accreditation standards.

This course is in accordance with the National EMS Guidelines, Illinois Department of Public Health requirements, and the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions. The course is comprised of didactic and lab/clinical hours and a field internship.

To enroll into our program **EVERYONE must complete** the Region IX Paramedic Training Course Application (without the ride time agreement) and Waubonsee's New Student Information Form (even if you are a current student) (included at the end of this packet) bring the completed form with Sealed High School and/or College transcripts and a \$100.00 (cash or check payable to Delnor Hospital) processing fee to the **EMS Office at Delnor Hospital 300 Randall Road Geneva, IL 60134** <u>no</u> <u>later</u> **than July 12, 2019.** You will then receive an application packet with instructions for the next steps in the process.





# **ADMISSION PROCESS**

# **Application Process**

Date: June 1, 2019 to July 12, 2019

Time: Monday through Thursday 8 am to 4:30 pm

Please bring the completed Region IX Paramedic Training Course Application (without the ride time agreement) and the New Student Information Form (NSIF) with your Sealed High School and/or College transcripts (if applicable) and a \$100.00 (cash or check) processing fee to the EMS Office at Delnor Hospital 300 Randall Road Geneva, IL 60134.

When you turn in these items you will pick up an application packet.

# Written Testing

Prospective students that have submitted all required items (NSIF, transcripts, and fee) will take a battery of exams depending on the transcripts that are turned in. These exams may include a reading, writing and math assessment.

All exams will be administered at Waubonsee Community College – assessment office at the Sugar Grove Campus and can be taken after you receive your testing ticket and must be completed between August 1<sup>st</sup> and September 14<sup>th</sup>.

In addition, all prospective students will take a Paramedic Entrance Exam. This test date and location will announced on the testing ticket as well.

# Acceptance into the Program

Placement in the course will be based upon multiple criteria, including but not limited to:

- Successful score of 75% on the Paramedic Entrance Exam
- EMS System affiliation
- Approval from EMS Medical Director and/or EMS System Coordinator

All applicants will be notified by written mail of their tentative acceptance status no later than Monday, October 21, 2019.





# Mandatory Orientation/ Information Session

For applicants accepted into the program

Date: Saturday, November 9, 2019

Room: Northwestern Medicine Delnor Hospital; 351 Medical Office Building;

Lower Level Room 3 & 4.

Time: 9 am to 11 am

Information about the course and completion requirements will be discussed Families or others that are affected by you attending this course are encouraged to attend so they can get an idea of the time requirements.

Registration information for the spring semester will be given out at this orientation session.

# **ADDITIONAL REQUIREMENTS**

Waubonsee Community College requires students to provide evidence of health, immunization, and Healthcare CPR certification. A packet of required information will be issued to each student at the Mandatory Orientation on November 9<sup>th</sup>. The packet must be returned to the Office of the Dean for Health Professions and Public Service located at 2060 Ogden Ave. Aurora, IL 60504, office FOX107 by the first night of class.

<u>DRUG SCREENING:</u> In order to comply with clinical agency requirements, Waubonsee Community College paramedic students must submit to a mandatory drug screening (initial, random, and reasonable suspicion).

All drug screens include tests for Amphetamines, Barbiturates, Benzodiazepines, Cocaine, Methamphetamine, Opiates, Methadone, Oxycodone, Phencyclidine and Marijuana. Students who present with positive results without documentation of medical necessity will not be allowed to continue in the program. Refusal by a student to submit to testing will result in that student's dismissal from the program.

Instructions for completion of the drug screening process will be supplied by Waubonsee Community College.





<u>CRIMINAL BACKGROUND FINGRPRINT CHECK</u>: Due to the requirements of our clinical/externship partner organizations, a criminal background fingerprint check will be required upon admission to the program.

Students who present with a criminal record may be asked to discuss that criminal record with a clinical/externship partner organization for approval before attending the clinical experience, externship or practicum.

In addition, prior criminal convictions may preclude or impede future employment and/or potential state or national industry-certification or licensing opportunities. You are encouraged to ask counselors, faculty or the Dean for Health Professions and Public Service any questions you may have prior to registration.

# **CONTACT INFORMATION**

Direct any questions regarding the Paramedic Training Program to:

Evan.Darger@nm.org Paramedic Program Coordinator (630) 938-8465 Evan.Darger@nm.org

All dates are subject to change due to room availability.

# New Student Information Form



Where futures take shape

New students who have never attended Waubonsee before are required to complete this New Student Information Form. *Please refer to the following steps to complete enrollment.* 

# New Credit Students (full-time and/or degree-seeking)

Complete these steps if you want to do any of the following:

Enroll as a full-time student (12 credit hours or more)

Earn a degree or certificate

Receive financial aid

Transfer credit earned at another college to WCC\*

**STEP 1** Complete and submit the New Student Information Form, which can be found on pages 67-68 or online at www.waubonsee.edu/nsif. Once this form is processed by Admissions, you will be issued an X-number that you will use throughout your Waubonsee career.

**STEP 2** If you are interested, apply for financial aid. Visit www.waubonsee.edu/financialaid for step-by-step instructions. Also see page 10.

**STEP 3** Obtain proper course placement in English, reading and math based on your ACT or SAT scores, placement testing results or previous coursework\*. For details and test preparation tools, visit www.waubonsee.edu/placement or contact Assessment. **You must have an X-number to take Waubonsee's placement tests.** 

**STEP 4** Complete your Electronic Registration and Planning (E-RAP) tutorial online, where you'll learn how to use the college catalog, credit schedule and your test scores to select courses. You'll then register and pay for your first semester of courses online. Access E-RAP through the mywcc portal at mywcc.waubonsee.edu. Look under "Helpful Resources."

**STEP 5** If entering in the fall or spring, register for a free New Student Orientation session as you would for any other class.

# New Credit Students (part-time and not seeking a degree)

Complete these steps if you want to do any of the following:

Enroll as a part-time student (less than 12 semester hours)

Don't meet any criteria for "new full-time and/or degree-seeking" category

**STEP 1** Complete and submit the New Student Information Form, which can be found on pages 67-68 or online at www.waubonsee.edu/nsif. Once this form is processed by Admissions, you will be issued an X-number that you will use throughout your Waubonsee career.

**STEP 2** If you plan to enroll in an English or math course or receive financial aid, obtain appropriate placement based on your ACT or SAT scores, placement testing results or previous coursework\*. For details and test preparation tools, visit www.waubonsee.edu/placement or contact Assessment. **You must have an X-number to take Waubonsee's placement tests.** 

**STEP 3** Meet with an Admissions Advisor and complete Electronic Registration and Planning (E-RAP) prior to registering (*highly recommended*).

**STEP 4** Register for classes in person, by mail or fax. You can register at the same time you submit the New Student Information Form.

**STEP 5** Pay for your classes at the time of registration (full or partial payment).

# Returning/Continuing Students

Complete the following steps if you have been enrolled at Waubonsee during a previous semester.

## **New Noncredit Students**

Students interested in Community Education or Workforce Development courses should complete the Noncredit Registration Form, which can be found in each semester's noncredit schedule and online at www.waubonsee.edu/register.

Questions? Call (630) 466-7900
Admissions ext. 5756
Assessmentext. 5700
Counseling, Advising and Transfer Center ext. 2361
Financial Aid ext. 5774
Registration ext. 2370

\* Students wishing to transfer credits to Waubonsee need to submit official transcripts and complete the online Transcript Evaluation Request Form (TERF) at mywcc.waubonsee.edu. Log in with your X-number and password, select the student tab, go to the student forms box, and select the registration tab to open the form. This step needs to be completed before course placement or Electronic Registration and Planning (E-RAP).

# **Major Codes**

# Associate Degrees and Certificates

# **Transfer Degree Codes**

## Associate in Arts (AA)

Art	AA05
Business	AA07
Communication	AA50
Criminal Justice	AA09
Economics	AA10
English	AA15
Graphic Art	AA20
History	AA25
Liberal Arts	AA35
Mass Communication	AA40
Music	AA45
Philosophy	AA55
Political Science	AA60
Psychology	AA65
Social Work	AA73
Sociology	AA75
Theatre	AA85

# Associate in Science (AS)

Biology	AS12
Chemistry	AS20
Clinical Laboratory Science	AS24
Computer Science	AS60
Early Childhood Education	AS32
Education	AS40
General Science	AS48
Geography	AS49
Geology	AS50
Mathematics	AS68
Nursing Transfer	AS72
Physical Education	AS76
Physics	AS80

## **Associate in Engineering** Science (AES) Transfer Degree AES1

### Associate in Fine Arts (AFA) **Transfer Degree**

Art Option	AFA1
Music Performance Option	AFA3

# Associate in General Studies (AGS)

Degree and Gertinicate			
General Studies AGS Degree	GS10		
General Studies Certificate	GS20		

# Associate in Applied Science (AAS) Occupational Degrees and Certificates

Associate in Applied	Scie	ice (AAS) Occupation	Iai L
Accounting AAS	010A	Early Childhood Education AAS	570B
Accounting	013A	Child Care Worker	572B
Payroll and Tax Accounting	015B	ECE Level 2	573C
CPA Preparation		Infant and Toddler	
Post-Baccalaureate	017B	Level 2	574C
CMA Preparation		School-Age Level 2	575C
Post-Baccalaureate	018B	Emergency Medical Technician	
Apprentice Training Program		Basic	402A
Construction Technology		Fire Science Technology AAS	610A
Professional AAS	780A	Firefighter	612A
Auto Body Repair		Fire Officer I	613C
Auto Body Repair AAS	700B	Geographic Information	0004
Basic Auto Body Repair	703B	Systems AAS	260A
Advanced Auto Body Repair	705B	Geographic Information	0004
Automation Technology	7054	Systems	263A
Automation Technology AAS	735A	Advanced Geographic	0050
Automation Technology	736A	Information Systems	265B
Basic Mechatronics	7004	Graphic Design AAS	930B
Technology	739A	Graphic Design	938C
Supply Chain Technician	738A	Web Design	944B 945A
Automotive Technology AAS	710A	Animation  Health Care Interpreting:	945A
Automotive Maintenance	713A	English/Spanish (AAS)	630B
Engine Performance	714A	Health Care Interpreting:	0300
Automotive Electrical/Electronics	716A	English/Spanish	635B
Automotive Brake/Suspension Automotive Transmission/	/10A	Health Information	0330
Driveline	717B	Technology AAS	110C
Automotive Transportation	/1/0	Medical Office	115A
Service Technology AAS	711A	Health Care Coding	118C
Automotive Recycling	711A 718A	Heating, Ventilation and Air	1100
Light Duty Diesel Repair	710A 712A	Conditioning AAS	800A
Business Administration AAS	130C	Heating, Ventilation	
Administrative Assistant	077A	and Air Conditioning	804A
Management	138B	Human Services AAS	650A
Marketing	153A	Addictions Counseling	652A
Computer Aided	130/	Alcohol and Drug Counselor	
Design and Drafting AAS	200A	Post Baccalaureate	655A
Computer Aided Drafting	209D	Interpreter Training	662A
Advanced Computer Aided		Kinesiolgy AAS	440B
Design and Drafting	211A	Kinesiology	442B
Computer Information Systems		Laboratory Technology AAS	845A
Computer Software		Laboratory Technology	847B
Development AAS	220D	Legal Interpreting:	
Computer Software		English/Spanish	621C
Development	228B	Machine Tool Technology	
Computer Support AAS	223A	Advanced Manufacturing	
Computer Support	243A	Technology AAS	840A
Computer Gaming	239A	Machine Operator	841A
Office Software Specialist	245A	Manual Machinist	842A
Construction Management AAS	730B	CNC Operator	843A
Construction Management	732A	CNC Programmer	844A
Criminal Justice AAS	550B		

Management - Human Resources	
Human Resources	
Management AAS	131B
Mass Communication AAS	970B
Mass Communication	972B
Music	
Audio Production Technology	986A
Nurse Assistant	
Basic Nurse Assistant Training	427A
Paraprofessional Educator AAS	590A
Paraprofessional Educator	594A
Phlebotomy Technician	435A
Photography	
Basic Digital Photography	905A
Comprehensive Photography	907A
Real Estate	
Real Estate Broker	165A
Real Estate Managing Broker	168A
Welding Technology AAS	890A
Welding	893C
Advanced Welding	895A
World Wide Web	
Website Development AAS	331B
Web Authoring	337A
Non-Degree Maio	rs

iton begies majo	
Transfer Course Enrollee	ND05
Vocation/Business/	
Office Courses	ND10
Health Vocation Courses	ND15
Tech. & Industry Courses	ND25
Personal Development	ND50
Community/Civic Development	ND55
Intellectual/Cultural Studies	ND60
Improve Family Circumstances	ND65
Health, Safety & Environment	ND70
Homemaking	ND75

For detailed information about all the degrees and certificates offered by Waubonsee, see the college catalog or visit www.waubonsee.edu/credit.

# **Programs with Special Admission Applications**

Until you gain official acceptance to these programs, you should use the corresponding codes listed.

<b>Emergency Medical Technicia</b>	an	Registered Nursing	
Emergency Medical Techn	ician-	Nursing AAS	AS72
Paramedic (AAS)	GS10	Surgical Technology	
Interpreter Training AAS	GS10	Surgical Technology	GS10
Medical Assistant		Therapeutic Massage	
Medical Assistant	GS10	Therapeutic Massage	GS10

# **New Student Information Form**



Plan to attend (check one):

Please print in black ink. Note: If you have never taken a class at Waubonsee before, you must complete this entire form and submit it prior to or while registering.

You are accepted to Waubonsee upon receipt of this completed form. Admission to the college does not ensure acceptance to a particular course or program of study. Students interested in disability accommodations should contact the Access Center for Students with Disabilities at (630) 466-7900, ext. 2564.

Section I First Term of Enrollment: (check one)  I am a: (check all that apply)	☐ Fall 20(Aug Dec.) ☐ New Student at Waubonsee	☐ Spring 20 (Jan May) ☐ Student using prior college credits toward	□ Summer 20(June - July) □ Summer student only (transfer credit t	-	Plan to attend (check one):    Full-time (12 or more credit hrs.)   Part-time (less than 12 credit hrs.)   International students should contact Admissions for a special application
	☐ Returning WCC Student	WCC degree	home institution	´	packet.
Section II Studen	nt ID (if known): X				
Social Security #: If you do not have a SSN		Gender:	□ Male □ Female U.	S. Citizen: 🗆 Y	∕es □ No
Legal Name:					e of Birth://
Permanent Address	Last :	First	Middle Init	tial	Month Day Year
Street Address	Apt./Unit No.	City	State	Zip	Illinois County
List any other names, including different last names, used previously to help identify records submitted to Waubonsee.  Telephone:					
Home	( Primary Con		( Primary Contact)	Work	( Primary Contact)
E-mail Address:					
If you are not a resident of WCC District #516, in which community college district do you reside?					
Section III		Section IV			
	d solely to comply with federal ill not affect consideration of yo		Da Da	te Received (mon	nth/year):
Are you Hispanic or Latin	no? □Yes □No	☐ I am not a high	school graduate and have	not received the	GED
Check one or more of the f	ollowing race/ethnicity group	s. 📗 🗆 I am a high sch	nool graduate Gra	aduation Date (m	onth/year):
Alaska Native (5)  Asian (4)	☐ Native Hawaiian or Other Pacific Islander (9)	☐ I am in high sc	hool & will graduate Gra	aduation Date (m	onth/year):
☐ Black or African American (2)  Please indicate your primary	☐ White (1) race/ethnicity using the numb	11 '	gh school early and will gra	duate later	
from the list above Are you in the United States	on a Visa –	Name of Hig	h School:		
Nonresident Alien?		Location:	City		State
			Sit,		0.0.0

Section V— List the name and code of your in	ntended academic ma	ajor at Waubor	nsee from the	list on page 113.	
Name of Major/Program:			N	lajor Code	
Name of Major/Program:			r service member		
Section VII — What is the highest level of education attained in the U.S. by your         Mother:       ☐ High school diploma       ☐ GED       ☐ Some college       ☐ Associate Degree       ☐ Bachelor's Degree         ☐ Graduate Degree       ☐ No high school diploma or GED       ☐ Unknown         Father:       ☐ High school diploma       ☐ GED       ☐ Some college       ☐ Associate Degree       ☐ Bachelor's Degree         ☐ Graduate Degree       ☐ No high school diploma or GED       ☐ Unknown					
Section VIII — List all colleges previously attended.  Name of College City and State Start Date End Date Degree/Certificate (if any)					
Document Retention. All documents submitted the college. Documents will not be released to students  Section IX — I hereby certify that, to the best of that if it is found to be otherwise, it is sufficient	to Waubonsee Communiston or will they be forward	ity College for ad ed to other educ	mission purpose ational institutio	ons or agencies.	
Signature				Date	
Mail or return your completed form to:	All information provided to Wo Privacy Act of 1974. (Public La	aubonsee will be kept ( w 93-380)	confidential in accord	dance with the Family Educational Rights and	
Waubonsee Community College Admissions Student Center, Room 260	Waubonsee Community College Admissions  Waubonsee Community College  Waubonsee Community College does not discriminate on the basis of race, color, religion, gender, sexual orientation, age, national origin, veteran's status, marital status, disability or any other characteristic protected by law in its programs and activities. For more information on the college's nondiscrimination policies, contact the Executive Director of Human Resources at (630) 466-7900 ext. 2367. Waubonsee Community College Route 47 at Waubonsee Dr. Sugar Grave, II				

Route 47 at Waubonsee Dr. Sugar Grove, IL 60554-9454 Phone: (630) 466-5756 Fax: (630) 466-4964

	FOR OFFICE USE ONLY	
Processed By	Date	

# Region IX PARAMEDIC TRAINING COURSE APPLICATION

Site applying for:\_\_\_\_PLEASE TYPE OR PRINT LEGIBILY

STUDENT INFORMATION									
Name:			Home Phone	#:					
Address:		Apt:	Date of Birth:						
City:			Social Securit	y #:					
State: Zip Code:			County:						
Employer:									
Address:		Phone:							
Current Occupation:		ıled Hours:	ed Hours:						
EDUCATION									
Note: Official	high school or college	diploma/transcripts must b	e sent to EMS o	ffice prior to start of class					
<b>High School Educat</b> School Attended: Address	ion	Year Graduated:							
<b>Undergraduate Edu</b> College Attended: Address	cation	Years Completed: 1 2 3 4 Degree Earned: Date:							
Graduate Education College Attended: Address	1	Years Completed: 1 2 3 4 Degree Earned: Date:							
Other Education School Attended:		Diploma/Certification earned:							
Address: Date:  EMT-B / EMT-I INFORMATION									
Note: Copy of Current EMT-B/I license must be included with application									
Training Site: Date Completed:									
EMT Employer: Address:			Dute Complete	.cu.					
Type of Provider:	□Private	☐ Municipal	☐ Volunteer						
Your Status:	☐ Full-time	☐ Paid on call	☐ Volunteer						
Date of Hire/Active F	EMT-B/I Service: Fi	rom:	To:						
Other/Comments:									
Licensing Action and Felony Statement									
☐ Yes ☐ No	right to practice in a health	subject to limitation, suspension, or termination of your health care occupation or voluntarily surrendered a in any state or to an agency authorizing the legal right convicted of a felony?  If you answered "yes" to either question, you must provide official documentation that fully describes the offense, current status, and disposition of the case							
☐ Yes ☐ No	Have you ever been convid								

Field Experience Agreement								
Complete this side if you will be riding with a department where you are an employee/member		Complete this side if you will be riding with a department where you are NOT an employee/member						
Employer Agreement:	<u>N</u>	Non-Employer Agreement						
I hereby affirm and declare that the applicant is currently employed as an EMT-B/EMT-I and is in good standing this department. I agree to participate in the training of applicant, provide opportunity for supervised field expensasure completion of blood borne pathogen training, and provide opportunity for Hepatitis B immunization. I und that false statements may be considered sufficient cause removal of the applicant from the training course.	with aşthe for the particular par	I hereby confirm that the applicant is not employed by this agency/department. However, I agree to provide opportunity for supervised field experience to the applicant during his/her paramedic training and assure completion of blood borne pathogen training. This agreement in no way constitutes an employer/employee relationship.						
gnature of Employer Title		Signature of Agency Representative Title						
Agency Date		Agency			Date			
OUT-OF-SYSTEM COURSE AGREEMENT Note: This section must be completed ONLY when student is attending an out-of-system course								
To be completed by student:								
Primary System:								
To be completed by Primary EMS System Coordinator:								
I hereby confirm that is a member of (Name of applicant) (Name of Ambulance Agency/Fire Dept.)								
and is a participant in theEMS System. I am aware that(Name of applicant)								
is applying for acceptance into the	Training	Program.	I approve of this					
application and agree to permit this student to obtain his/her field internship requirements riding in this system meeting								
the requirements set forth by theParamedic Training Program.								
Signature of EMS System Coordinator					Date			
APPLICANT AGREEMENT								
Have you ever applied for a paramedic training cou	rse before?	? 🔲	Yes	□ No				
If yes, Site:		]	Date:					
Reason for not attending?								
Have you ever attended a paramedic training course	e before?		Yes	□ No				
If yes, Site:		]	Date:					
Reason for not completing program?								
I hereby affirm and declare that the foregoing statements are true and correct. I understand false information or statements may be considered as sufficient cause for removal from the Paramedic Training Course.								
Signature of Applicant:			Da	ate:				