

WCC Veteran Student Checklist

1. New Student Information Form (NSIF)



Completion of the NSIF will create your Waubonsee file and student ID number known as your "X-number". The form can be completed online at www.waubonsee.edu/admissions



2. Meet with VA
Academic
Advisor –
Heather Watson;
(630) 466-2091



Our VA Academic Advisor should be your first stop in setting up your file here at Waubonsee. In your initial visit you will discuss:

- Prior credit using your military basic or occupational training
- Prior college credit
- Completion of Waubonsee placement testing
- Program or major selection
- Academic planning and registration



3.
Apply for Federal
VA Benefit
(CH30, CH31, CH33,
CH1606, CH1607)



VA Form 22-1990 Application for VA Education Benefits can be completed at www.vets.gov.

Paper applications and/or any required attachments must be sent to:

Central Region: VA Regional Office PO Box 32432

St. Louis, MO 63132-0832



4.
Register on
VA eBenefits
www.ebenefits.va.gov



eBenefits is the VA veteran information portal that can provide you with information on your remaining VA education benefit entitlement, enrollment certification information and payment schedules.

IMPORTANT: If you are a returning student who previously used your MGIB benefit at another school, you will need to print your remaining entitlement information from your eBenefits account and bring the print-out to the Financial Aid Office.



5.
Apply for Illinois
State Military
Tuition Waivers



Applications for IVG and ING can be found at www.isac.org, and at www2.illinois.gov for the MIA/POW Scholarship.

If you believe you may be eligible for one of the above state benefits to use in conjunction with your federal benefit, you must apply by submitting your application(s) to the Illinois Student Assistance Commission (ISAC).

FYI - Guard Members: If you apply for the Illinois National Guard Grant (ING), you will need to reapply every academic year to continue your eligibility. New applications are available every summer.

Steps continued on reverse...

6. Complete Free **Application for Federal Student** Aid (FAFSA)



Every veteran is asked to complete the FAFSA to determine eligibility for additional aid through the federal and state grant programs. Federal School Code: 006931

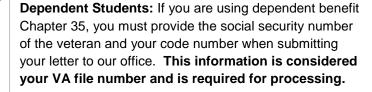
The FAFSA can be completed at www.fafsa.ed.gov



7. **Certificate of** Eligibility (CoE)



You must provide a copy of your Certificate of Eligibility for each benefit you wish to use.





8. Notify the VA of **Changes**



VA Form 22-1995 Request for Change of Program or **Place of Training Form** is required for transfer students. If you previously attended Waubonsee, you will not need to complete this form unless your registration gap is longer than 16 weeks.

You will also be required to complete a Transcript Evaluation Request Form (TERF) at waubonsee.edu for schools previously attended while using your benefit. The form is located on the Student tab in the Student Forms box. WCC will only certify ONE semester without review of prior credit.

DEPENDENTS: You will need to complete the **22-5495** Dependents' Request for Change of Program or Place of Training Form.

Both forms can be completed online through the VAONAPP system found at

vabenefits.vba.va.gov/vonapp/main.asp

Request the **Campus Notify VA of Your Enrollment**



Veteran's Enrollment Certification Request (VECR) form, found in your mywcc account on the Student tab, must be completed every semester you wish the Financial Aid Office to certify your federal benefit (i.e. Chapter 30, Chapter 33, Chapter 31,1606, 1607, VRAP and/or Chapter 35), and/or apply your state veteran funding (IVG, ING or MIA/POW).

IMPORTANT: This form must also be submitted when you add or drop courses after your semester has been certified. Failure to notify our office in a timely manner could result in a higher overpayment. Please allow for 5-10 business days for processing.



IMPORTANT

CONTACTS

For assistance getting started, academic advising, benefit/referral information, and the evaluation of military training for college credit, please contact:

Heather Watson Transfer/ Veterans Advisor Student Center, Room 278 (630) 466-2091 hwatson@waubonsee.edu Office Hours: M, 8 a.m.-5:30 p.m.; T and Th 8 a.m. – 4:30 p.m. W 8 a.m. - 7 p.m. F 8 a.m. – 12:30 p.m.

For assistance with financial aid and veterans' benefits, please contact:

Allison Guziec (A-M) Financial Aid Advisor Student Center, Room 244 (630) 466-2902 aguziec@waubonsee.edu Office Hours: 8 a.m. - 4:30 p.m., M,W,Th,F 10:30 a.m.-7 p.m., T

Andrea Wheeler (N-Z) Financial Aid Veterans Coordinator Student Center, Room 246 (630) 466-2797 awheeler@waubonsee.edu Office Hours:

8 a.m. - 4:30 p.m., T,W,Th,F 10:30 a.m.-7 p.m., M



