

New Student Information Form



New students who have never attended Waubonsee before are required to complete this New Student Information Form. *Please refer to the following steps to complete enrollment.*

New Credit Students (full-time and/or degree-seeking)

Complete these steps if you want to do any of the following:

Enroll as a full-time student (12 credit hours or more)

Earn a degree or certificate

Receive financial aid

Transfer credit earned at another college to WCC*

STEP 1 Complete and submit the New Student Information Form, which can be found on pages 67-68 or online at www.waubonsee.edu/nsif. Once this form is processed by Admissions, you will be issued an X-number that you will use throughout your Waubonsee career.

STEP 2 If you are interested, apply for financial aid. Visit www.waubonsee.edu/financialaid for step-by-step instructions. Also see page 10.

STEP 3 Obtain proper course placement in English, reading and math based on your ACT or SAT scores, placement testing results or previous coursework*. For details and test preparation tools, visit www.waubonsee.edu/placement or contact Assessment. **You must have an X-number to take Waubonsee's placement tests.**

STEP 4 Complete your Electronic Registration and Planning (E-RAP) tutorial online, where you'll learn how to use the college catalog, credit schedule and your test scores to select courses. You'll then register and pay for your first semester of courses online. Access E-RAP through the mywcc portal at mywcc.waubonsee.edu. Look under "Helpful Resources."

STEP 5 If entering in the fall or spring, register for a free New Student Orientation session as you would for any other class.

New Credit Students (part-time and not seeking a degree)

Complete these steps if you want to do any of the following:

Enroll as a part-time student (less than 12 semester hours)

Don't meet any criteria for "new full-time and/or degree-seeking" category

STEP 1 Complete and submit the New Student Information Form, which can be found on pages 67-68 or online at www.waubonsee.edu/nsif. Once this form is processed by Admissions, you will be issued an X-number that you will use throughout your Waubonsee career.

STEP 2 If you plan to enroll in an English or math course or receive financial aid, obtain appropriate placement based on your ACT or SAT scores, placement testing results or previous coursework*. For details and test preparation tools, visit www.waubonsee.edu/placement or contact Assessment. **You must have an X-number to take Waubonsee's placement tests.**

STEP 3 Meet with an Admissions Advisor and complete Electronic Registration and Planning (E-RAP) prior to registering (*highly recommended*).

STEP 4 Register for classes in person, by mail or fax. You can register at the same time you submit the New Student Information Form.

STEP 5 Pay for your classes at the time of registration (full or partial payment).

Returning/Continuing Students

Complete the following steps if you have been enrolled at Waubonsee during a previous semester.

New Noncredit Students

Students interested in Community Education or Workforce Development courses should complete the Noncredit Registration Form, which can be found in each semester's noncredit schedule and online at www.waubonsee.edu/register.

Questions? Call (630) 466-7900

Admissions	ext. 5756
Assessment	ext. 5700
Counseling, Advising and Transfer Center	ext. 2361
Financial Aid	ext. 5774
Registration	ext. 2370

* Students wishing to transfer credits to Waubonsee need to submit official transcripts and complete the online Transcript Evaluation Request Form (TERF) at mywcc.waubonsee.edu. Log in with your X-number and password, select the student tab, go to the student forms box, and select the registration tab to open the form. This step needs to be completed before course placement or Electronic Registration and Planning (E-RAP).

Major Codes

Associate Degrees and Certificates

Transfer Degree Codes

Associate in Arts (AA)

Art	AA05
Business	AA07
Communication	AA50
Criminal Justice	AA09
Economics	AA10
English	AA15
Graphic Art	AA20
History	AA25
Liberal Arts	AA35
Mass Communication	AA40
Music	AA45
Philosophy	AA55
Political Science	AA60
Psychology	AA65
Social Work	AA73
Sociology	AA75
Theatre	AA85

Associate in Science (AS)

Biology	AS12
Chemistry	AS20
Clinical Laboratory Science	AS24
Computer Science	AS60
Early Childhood Education	AS32
Education	AS40
General Science	AS48
Geography	AS49
Geology	AS50
Mathematics	AS68
Nursing Transfer	AS72
Physical Education	AS76
Physics	AS80

Associate in Engineering Science (AES) Transfer Degree

Transfer Degree	AES1
Art Option	AFA1
Music Performance Option	AFA3

Associate in General Studies (AGS) Degree and Certificate

General Studies AGS Degree	GS10
General Studies Certificate	GS20

Associate in Applied Science (AAS) Occupational Degrees and Certificates

Accounting AAS	010A	Early Childhood Education AAS	570B	Management - Human Resources	
Accounting	013A	Child Care Worker	572B	Human Resources	
Payroll and Tax Accounting	015B	ECE Level 2	573C	Management AAS	131B
CPA Preparation		Infant and Toddler		Mass Communication AAS	970B
Post-Baccalaureate	017B	Level 2	574C	Mass Communication	972B
CMA Preparation		School-Age Level 2	575C	Music	
Post-Baccalaureate	018B	Emergency Medical Technician Basic	402A	Audio Production Technology	986A
Apprentice Training Program		Fire Science Technology AAS	610A	Nurse Assistant	
Construction Technology		Firefighter	612A	Basic Nurse Assistant Training	427A
Professional AAS	780A	Fire Officer I	613C	Paraprofessional Educator AAS	590A
Auto Body Repair		Geographic Information Systems AAS	260A	Paraprofessional Educator	594A
Auto Body Repair AAS	700B	Geographic Information Systems	263A	Phlebotomy Technician	435A
Basic Auto Body Repair	703B	Advanced Geographic Information Systems	265B	Photography	
Advanced Auto Body Repair	705B	Graphic Design AAS	930B	Basic Digital Photography	905A
Automation Technology		Graphic Design	938C	Comprehensive Photography	907A
Automation Technology AAS	735A	Web Design	944B	Real Estate	
Automation Technology	736A	Animation	945A	Real Estate Broker	165A
Basic Mechatronics Technology	739A	Health Care Interpreting: English/Spanish (AAS)	630B	Real Estate Managing Broker	168A
Supply Chain Technician	738A	Health Care Interpreting: English/Spanish	635B	Welding Technology AAS	890A
Automotive Technology AAS	710A	Health Information Technology AAS	110D	Welding	893C
Automotive Maintenance	713A	Medical Office	115A	Advanced Welding	895A
Engine Performance	714A	Health Care Coding	118C	World Wide Web	
Automotive Electrical/Electronics	715A	Heating, Ventilation and Air Conditioning AAS	800A	Website Development AAS	331B
Automotive Brake/Suspension	716A	Heating, Ventilation and Air Conditioning	804A	Web Authoring	337A
Automotive Transmission/Driveline	717B	Human Services AAS	650A		
Automotive Transportation Service Technology AAS	711A	Addictions Counseling	652A		
Automotive Recycling	718A	Alcohol and Drug Counselor	655A		
Light Duty Diesel Repair	712A	Post Baccalaureate	655A		
Business Administration AAS	130C	Interpreter Training	662A		
Administrative Assistant	077A	Kinesiology AAS	440B		
Management	138B	Kinesiology	442B		
Marketing	153A	Laboratory Technology AAS	845A		
Computer Aided Design and Drafting AAS	200A	Laboratory Technology	847B		
Computer Aided Drafting	209D	Legal Interpreting: English/Spanish	621C		
Advanced Computer Aided Design and Drafting	211A	Machine Tool Technology			
Computer Information Systems		Advanced Manufacturing Technology AAS	840A		
Computer Software Development AAS	220D	Machine Operator	841A		
Computer Software Development	228B	Manual Machinist	842A		
Computer Support AAS	223A	CNC Operator	843A		
Computer Support	243A	CNC Programmer	844A		
Computer Gaming	239A				
Office Software Specialist	245A				
Construction Management AAS	730B				
Construction Management	732A				
Criminal Justice AAS	550B				

Non-Degree Majors

Transfer Course Enrollee	ND05
Vocation/Business/Office Courses	ND10
Health Vocation Courses	ND15
Tech. & Industry Courses	ND25
Personal Development	ND50
Community/Civic Development	ND55
Intellectual/Cultural Studies	ND60
Improve Family Circumstances	ND65
Health, Safety & Environment	ND70
Homemaking	ND75

For detailed information about all the degrees and certificates offered by Waubonsee, see the college catalog or visit www.waubonsee.edu/credit.

Programs with Special Admission Applications

Until you gain official acceptance to these programs, you should use the corresponding codes listed.

Emergency Medical Technician		Registered Nursing	
Emergency Medical Technician-Paramedic (AAS)	GS10	Nursing AAS	AS72
Interpreter Training AAS	GS10	Surgical Technology	
Medical Assistant		Surgical Technology	GS10
Medical Assistant	GS10	Therapeutic Massage	
		Therapeutic Massage	GS10

New Student Information Form



WAUBONSEE
COMMUNITY COLLEGE

Please print in black ink. Note: If you have never taken a class at Waubonsee before, you must complete this entire form and submit it prior to or while registering.

You are accepted to Waubonsee upon receipt of this completed form. Admission to the college does not ensure acceptance to a particular course or program of study. Students interested in disability accommodations should contact the Access Center for Students with Disabilities at (630) 466-7900, ext. 2564.

Section I First Term of Enrollment: (check one)				<input type="checkbox"/> Fall 20____ (Aug. - Dec.)	<input type="checkbox"/> Spring 20____ (Jan. - May)	<input type="checkbox"/> Summer 20____ (June - July)	Plan to attend (check one): <input type="checkbox"/> Full-time (12 or more credit hrs.) <input type="checkbox"/> Part-time (less than 12 credit hrs.)
I am a: (check all that apply)				<input type="checkbox"/> New Student at Waubonsee	<input type="checkbox"/> Student using prior college credits toward WCC degree	<input type="checkbox"/> Summer student only (transfer credit to home institution)	International students should contact Admissions for a special application packet.
				<input type="checkbox"/> Returning WCC Student	<input type="checkbox"/> Financial aid applicant (current or future)		

Section II Student ID (if known): X _____

Social Security #: _____ - _____ - _____ Gender: Male Female U.S. Citizen: Yes No
 If you do not have a SSN, contact Admissions.

Legal Name: _____ Date of Birth: ____/____/____
Last First Middle Initial Month Day Year

Permanent Address: _____
Street Address Apt./Unit No. City State Zip Illinois County

List any other names, including different last names, used previously to help identify records submitted to Waubonsee.

Telephone: _____
Home () Primary Contact Cell () Primary Contact Work () Primary Contact

E-mail Address: _____

If you are not a resident of WCC District #516, in which community college district do you reside? _____

Section III
 This information is requested solely to comply with federal and state laws. Your response will not affect consideration of your application or registration.

Are you Hispanic or Latino? Yes No

Check one or more of the following race/ethnicity groups.

American Indian/ Alaska Native (5) Hispanic (3)
 Asian (4) Native Hawaiian or Other Pacific Islander (9)
 Black or African American (2) White (1)

Please indicate your primary race/ethnicity using the number from the list above _____

Are you in the United States on a Visa – Nonresident Alien? Yes No

If yes, what is your home country of origin? _____

Section IV

I received a GED Date Received (month/year): _____
 I am not a high school graduate and have not received the GED
 I am a high school graduate Graduation Date (month/year): _____
 I am in high school & will graduate Graduation Date (month/year): _____
 I completed high school early and will graduate later

Name of High School: _____

Location: _____
City State

Section V— List the name and code of your intended academic major at Waubonsee from the list on page 113.

Name of Major/Program: _____ Major Code _____

Section VI

Which statement most accurately reflects your educational objective and your primary reason for attending Waubonsee?
(Check all that apply.)

- Prepare for transfer to a 4-year college/university
- Earn an associate degree in a transfer program
- Improve present occupational skills
- Prepare for new or first career
- Earn an associate degree in General Studies (non-transfer)
- Remedy or review basic academic skills deficiencies
- Take some courses without earning a degree or certificate at WCC
- Pursue non-degree personal interests

Military Status (choose one)

- No military service
- Active Duty
- Active Reserve
- National Guard
- Inactive Reserve
- Veteran
- Dependent of a veteran or service member
- Survivor of a veteran or service member

Section VII— What is the highest level of education attained in the U.S. by your

- Mother:** High school diploma GED Some college Associate Degree Bachelor's Degree
 Graduate Degree No high school diploma or GED Unknown
- Father:** High school diploma GED Some college Associate Degree Bachelor's Degree
 Graduate Degree No high school diploma or GED Unknown

Section VIII— List all colleges previously attended.

Name of College	City and State	Start Date	End Date	Degree/Certificate (if any)

Document Retention. All documents submitted to Waubonsee Community College for admission purposes become the property of the college. Documents will not be released to students nor will they be forwarded to other educational institutions or agencies.

Section IX— I hereby certify that, to the best of my knowledge, the information furnished is true and complete. I understand that if it is found to be otherwise, it is sufficient cause for dismissal.

Signature

Date

Mail or return your completed form to:

Waubonsee Community College
 Admissions
 Student Center, Room 260
 Route 47 at Waubonsee Dr.
 Sugar Grove, IL 60554-9454
 Phone: (630) 466-5756
 Fax: (630) 466-4964

All information provided to Waubonsee will be kept confidential in accordance with the Family Educational Rights and Privacy Act of 1974. (Public Law 93-380)

Waubonsee Community College does not discriminate on the basis of race, color, religion, gender, sexual orientation, age, national origin, veteran's status, marital status, disability or any other characteristic protected by law in its programs and activities. For more information on the college's nondiscrimination policies, contact the Executive Director of Human Resources at (630) 466-7900, ext. 2367; Waubonsee Community College, Route 47 at Waubonsee Dr., Sugar Grove, IL 60554-9454.

FOR OFFICE USE ONLY

Processed By _____

Date _____