



**WAUBONSEE**  
COMMUNITY COLLEGE

*Office of the Vice President of  
Finance and Administration*

## **Memorandum**

**To:** Dr. Brian Knetl

**From:** Douglas E. Minter *DM*

**Date:** November 10, 2023

**Subject:** Resource Allocation Management Program – FY2025

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The college's Resource Allocation Management Program (RAMP) application for FY2025 is attached. This is an annual application required by the Illinois Community College Board (ICCB) for colleges requesting state funds for facility construction projects.

The project being submitted for state funding is the remodel of Collins Hall of approximately 80,000 square feet. The estimated cost for this project is \$18,332,352. There is a 25% college matching requirement for state funding if the project is approved and funded. This amounts to \$4,583,088. This project was previously approved by the board for submission to the ICCB in FY2021, but not approved by the state. This is the college's first resubmission for this project, and cost estimates have been escalated due to inflation.

The college filed the application with ICCB on November 9, 2023 with the anticipated date of board approval noted as November 15, 2023. We anticipate that we will need to file it again for FY2026 in June 2024.

**I recommend the board of trustees approve the submission of the FY2025 Resource Allocation Management Program application to the Illinois Community College Board.**

DM/emr  
Attachment: Capital Project Application



Lazaro Lopez, Ed.D.  
Chairman

Brian Durham, Ed.D.  
Executive Director

Illinois Community College Board

**Capital Project Application**

Complete one application for each project.

**District/College:** \_\_\_\_\_

**District #:** \_\_\_\_\_  
*5 Digit Code (e.g., 50101)*

**ICCB Project # Identifier:** \_\_\_\_\_  
*District #, type (NC, R, SP, U, SI or DF), Fiscal Year – District Ranking # (e.g., 500-01NC2021-1)*

**Project Type:** \_\_\_\_\_  
*(New Construction, Remodel, Site Purchase, Utilities, Site Improvement and Deferred Maintenance)*

**Project Title:** \_\_\_\_\_

**District Project Rank # (1 of 3):** \_\_\_\_\_  
*(Top 3 receive full prioritization points, 4 and beyond are reduced progressively)*

**Estimated Local Funds:** \_\_\_\_\_  
*(25% minimum)*

**Estimated State Funds:** \_\_\_\_\_

**Estimated Total Funds:**

**Budget Detail**

**BLDGS, ADDITIONS, AND/OR STRUCTURES:** \_\_\_\_\_

**LAND:** \_\_\_\_\_

**EQUIPMENT:** \_\_\_\_\_

**UTILITIES:** \_\_\_\_\_

**REMODELING & REHABILITATION:** \_\_\_\_\_

**SITE IMPROVEMENTS:** \_\_\_\_\_

**PLANNING:** \_\_\_\_\_

**Other:** \_\_\_\_\_

**TOTAL Funds Requested:**

**Project Scope:**

**Project Justification:**

If project includes **Missing Core Campus Components** 1501.603 h)2); **Program Considerations** 1501.603 h)1); **Prior ICCB or State obligations** 1501.603 h)6) or **Structural Considerations** 1501.603 h)7), then please use this space for justification as this will greatly affect priority status.

**Additional Documentation Required Prior to Funding (this will be required before funding is released):**

- For New Construction please see requirements referenced in Administrative Rules section 1501.603 b).
- For Remodel and Rehab please see requirements referenced in Administrative Rules section 1501.603 c).
- For Secondary Site Purchase please see requirements referenced in Administrative Rules section 1501.603 d).

**Do project criteria meet Section 1501.603 a) of ICCB Administrative Rules?**☐ Yes ☐ No**Does this project have the approval of your local governing board?**☐ Yes ☐ No **Date of Board Meeting:** \_\_\_\_\_**District Contact Name:** \_\_\_\_\_**District Contact Email Address:** \_\_\_\_\_**District Contact Phone Number:** \_\_\_\_\_**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_