

**MINUTES**  
**WAUBONSEE COMMUNITY COLLEGE**  
**Board of Trustees**  
**Regular Board Meeting**

June 21, 2023

**I. Convene Open Session**

The regular meeting of the Board of Trustees of Waubonsee Community College, Community College District 516, Kane, Kendall, DeKalb, LaSalle, and Will Counties, IL, convened at 6:01 p.m. on Wednesday, June 21, 2023, in the Community Board Room of Dickson Center, Route 47 at Waubonsee Drive, Sugar Grove, IL.

Roll call found the following board members present: Jimmie Delgado, Rick Guzman, Patrick Kelsey, Rebecca D. Oliver, Stacey Ries, Greg Thomas, and Tina Willson; board member absent: Van Wheeler; staff members present: Dr. Brian Knetl, Douglas E. Minter, Dr. Diane Nyhammer, Dr. Jamal Scott, Dr. Melinda Tejada, Mary Baccheschi, John Bryant, Kim Caponi, Dan Larsen, Kevin Modaff, Michele Needham, J. C. Paez, Dr. Scott Peska, Stephanie Wennmacher, and Luke Winkelmann; featured alumnus Dan Christoffel; and featured presenter Dominick Demonica of Demonica Kemper Architects.

**II. Recognition**

**A. Featured Alumni**

Dr. Scott Peska, Assistant Vice President of Student Services and Alumni Relations, recognized our Featured Alumni, brothers Dan and Joe Christoffel.

**B. Illinois Community College Trustees Association Award Recipient**

Dr. Brian Knetl, President, recognized Mary Baccheschi, Executive Administrative Coordinator to the President/Clerk of the Board, as the recipient of the 2023 Illinois Community College Trustees Association Professional Board Staff Member of the Year Award.

**III. Buildings and Grounds**

**A. Career and Technical Education Facility Overall Project Schedule and Progress Update Presentation**

Douglas Minter, Vice President of Finance and Administration, introduced Dominick Demonica, Principal of Demonica Kemper Architects, who shared a presentation on the Career and Technical Education facility that included a review of the overall project schedule, budget, and progress update.

### **III. Buildings and Grounds (continued)**

#### **B. Adoption of Resolution 23-12 providing for the issue of not to exceed \$30,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2023, for the purpose of constructing and equipping a new Career and Technical Education Building in the District**

The board, on a motion by Mr. Kelsey and seconded by Mr. Guzman, unanimously adopted Resolution 23-12 providing for the issue of not to exceed \$30,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2023, for the purpose of constructing and equipping a new Career and Technical Education Building in the District.

#### **C. Approval of Public Official Surety Bond**

The board, on a motion by Mr. Guzman and seconded by Mr. Delgado, unanimously approved the Public Official Surety Bond for Douglas E. Minter in the amount of \$75,000,000 with an effective date of July 10, 2023, as presented.

### **IV. Public Comment**

#### **A. General Public Comment**

### **V. Executive Session**

The board, on a motion by Mr. Thomas and seconded by Mr. Delgado, unanimously voted to adjourn to executive session at 6:50 p.m. in accordance with Section 2a of the Open Meetings Act where the board discussed items covered under the following exceptions: review of closed session meeting minutes; the hiring, discipline, performance, and compensation of personnel; matters of pending, probable, or imminent litigation; matters of collective bargaining or deliberations concerning salary schedules; and safety and security procedures.

### **VI. Reconvene to Open Session**

The board reconvened in open session at 9:29 p.m. Roll call found the following board members present: Jimmie Delgado, Rick Guzman, Patrick Kelsey, Rebecca D. Oliver, Stacey Ries, Greg Thomas, and Tina Willson; board member absent: Van Wheeler; and staff members present: Dr. Brian Knetl, Douglas E. Minter, Dr. Diane Nyhammer, Dr. Jamal Scott, Dr. Melinda Tejada, Mary Baccheschi, John Bryant, Kim Caponi, Terence Felton, Dan Larsen, Kevin Modaff, Michele Needham, J. C. Paez, Stephanie Wennmacher, and Luke Winkelmann.

### **VII. Communications**

#### **A. Association of Community College Trustees**

##### **1. ACCT Leadership Congress – October 9-12, 2023**

Dr. Knetl announced that Waubonsee's presentation, "One Door: Integrating Adult Education, Workforce Development and Credit Programs," has been accepted for the ACCT Leadership Congress that is scheduled for October 9-12, 2023 in Las Vegas, NV, and shared that Trustees Rebecca Oliver, Greg Thomas, and Tina Willson have indicated their intent to attend the event.

## VII. Communications (continued)

B. American Association of Community Colleges

C. Illinois Board of Higher Education

D. Illinois Community College Board

E. Illinois Community College Trustees Association

1. ICCTA Annual Convention – June 2-3, 2023

Dr. Knetl reported on the ICCTA Awards Banquet held in conjunction with the ICCTA Annual Convention on June 2-3, 2023 in Normal, IL. Several Waubonsee individuals were recognized: Mary Baccheschi, Professional Board Staff Member Award recipient; Heather Engelhart, Adjunct Instructor of Adult Education, Outstanding Adjunct Faculty Member Award nominee; Dr. Amy Powers, Professor of History, Outstanding Full-Time Faculty Member Award nominee; Juan Chiu, Student Trustee 2022-2023, Gigi Campbell Student Trustee Excellence Scholarship nominee; Roland Asongakap, Gregg Chadwick Student Service Scholarship nominee; Travis Johnson, Gandhi/King Peace Scholarship and Paul Simon Student Essay Contest entrant.

F. President's Report

In his report to the board, Dr. Knetl highlighted some of his recent activity on campus and within the community, and shared several announcements:

- he was happy to report there is an increase in headcount and credit hours this summer at Waubonsee as compared to last summer, and the preliminary enrollment numbers for fall were looking good too;
- there has been great attendance at various events held on our campuses, including Pride Month and Juneteenth;
- multiple reading groups with administrators and support staff have been created to discuss, what he feels is one of the most important books on higher education, *The Great Upheaval: Higher Education's Past, Present, and Uncertain Future*, by Arthur Levine and Scott Van Pelt. A copy of the book was also distributed to each board member;
- he engaged in several opportunities to meet with other Illinois community college presidents, including an Illinois Skyway College Conference (ISCC) meeting, where Dr. Christine Sobek, President Emeritus, was inducted into the ISCC Administration Hall of Fame;
- after attending a Rush Copley Medical Center gala event that Dr. Sobek also attended, and then a recent meeting with Dr. John Swalec, President Emeritus, Dr. Knetl realized that 41 years of the 57 total years of Waubonsee history were available to him; and
- he shared that a strategic planning process will begin in July 2023 and he plans to keep the board engaged and informed along the way.

To stay connected with Dr. Knetl, and for more details on his activity, his monthly [President's Report](#) can be viewed on the college website.

## **VII. Communications (continued)**

### **G. Institutional Reports**

#### **1. Foundation Quarterly Board Meeting Report**

Trustee Stacey Ries reported on the Foundation Quarterly Board Meeting that was held at the Plano Campus on June 6, 2023.

## **VIII. Approval of Consent Agenda**

The board, on a motion by Mr. Delgado and seconded by Mr. Thomas, unanimously approved the Consent Agenda that contains the following items – Meeting Minutes, Personnel Reports, and Financial Reports. A request was made by the board to remove Item **VIII. B. 3. b.** from the Consent Agenda for separate discussion following this approval.

### **A. Meeting Minutes**

1. May 17, 2023 Board Meeting Minutes
2. May 17, 2023 Executive Session Meeting Minutes

### **B. Personnel Reports**

#### **1. Part-Time and Temporary Appointments**

|    |                                |  |              |                         |
|----|--------------------------------|--|--------------|-------------------------|
| ** | Alcala, Tanya                  | Student Worker Information Technology              | 25 hrs./week | \$14.00/hr.             |
|    | Andrews, Teagan                | Student Worker Library                             | 25 hrs./week | \$14.00/hr.             |
| ** | Avery, Travon                  | Student Worker Workforce Education                 | 25 hrs./week | \$14.00/hr.             |
|    | Baron, Eric                    | Head Cross Country Coach                           |              | \$8,112 Stipend         |
| ** | Barrientos Jimenez, Candelaria | Upward Bound Summer Instructor                     | 25 hrs./week | \$36.00/hr.             |
|    | Brubaker, Julie                | Biology Lab Technician                             | 25 hrs./week | \$19.64/hr.             |
| ** | Calderon, Mason                | Student Worker Waubensee Works                     | 25 hrs./week | \$14.00/hr.             |
| ** | Cole, Melissa                  | Upward Bound Summer Instructor                     | 25 hrs./week | \$36.00/hr.             |
|    | Craig, Teagan                  | Assistant Esports Coach                            |              | \$5,408 Stipend         |
|    | Dahlstrom, Michelle            | Student Life Manager                               |              | \$3,500 Stipend         |
|    | Damato, Gina                   | Head Cheerleading Coach                            |              | \$8,112 Stipend         |
|    | Darnold, Dustin                | Head Golf Coach                                    |              | \$8,112 Stipend         |
|    | Donnelly, Sharon               | Workforce Education Trainer                        | 25 hrs./week | \$55.00/hr.             |
|    | Dzemali, Armend                | Information Technology Computer Lab Assistant      | 25 hrs./week | \$18.74/hr.             |
|    | Evans, Marleigha               | Senior Diversity, Equity and Inclusion Coordinator |              | \$1,000 Monthly Stipend |
| ** | Friedland, Allison             | Academic Support Coach                             | 25 hrs./week | \$25.50/hr.             |

**VIII. Approval of Consent Agenda (continued)**

|    |                          |  |              |                  |
|----|--------------------------|--|--------------|------------------|
|    | Gonzalez, Juan           | Head Esports Coach                     |              | \$10,816 Stipend |
|    | Gutierrez Urzua, Jonatan | Campus Operations Event Assistant      | 25 hrs./week | \$18.74/hr.      |
|    | Isham, Ken               | Assistant Baseball Coach               |              | \$7,571 Stipend  |
|    | Jordan, Levi             | Assistant Volleyball Coach             |              | \$5,408 Stipend  |
|    | Jurkovic, Joy            | Access Center Technology Specialist    | 25 hrs./week | \$21.76/hr.      |
|    | Kronschnabel, Megan      | Head Volleyball Coach                  |              | \$10,816 Stipend |
|    | Laseman, Jesse           | Assistant Cross Country Coach          |              | \$3,245 Stipend  |
|    | Lerma, Griselda          | Administrative Specialist Student Life |              | \$1,750 Stipend  |
|    | Lopez, Rodney            | Head Baseball Coach                    |              | \$15,142 Stipend |
|    | McAllister, Ryan         | Assistant Men's Basketball Coach       |              | \$7,030 Stipend  |
|    | McDonald, Karl           | Custodian                              | 25 hrs./week | \$17.33/hr.      |
|    | McWaine, Brittany        | Assistant Women's Basketball Coach     |              | \$7,030 Stipend  |
|    | Odom Flores, Isabel      | Assistant Softball Coach               |              | \$7,571 Stipend  |
|    | Perez, Alvaro            | Assistant Men's Soccer Coach           |              | \$5,408 Stipend  |
| ** | Raad, Destiny            | Upward Bound Summer Instructor         | 25 hrs./week | \$36.00/hr.      |
|    | Robinson, Lance          | Head Men's Basketball Coach            |              | \$13,736 Stipend |
| ** | Rosales, Albino          | Federal Work Study Student Life        | 25 hrs./week | \$14.00/hr.      |
| ** | Ruckh, Seth              | Student Worker Workforce Education     | 25 hrs./week | \$20.00/hr.      |
|    | Schlemmer, Brad          | Head Women's Soccer Coach              |              | \$10,816 Stipend |
|    | Spitzzeri, Joseph        | Head Softball Coach                    |              | \$15,142 Stipend |
|    | Suhayda, Brett           | Head Men's Soccer Coach                |              | \$10,816 Stipend |
|    | Vincent, Brianna         | Assistant Cheerleading Coach           |              | \$3,245 Stipend  |
|    | Waidzulis, Laura         | Assistant Women's Soccer Coach         |              | \$5,408 Stipend  |
|    | Melissa                  |  |              |                  |
| ** | Walker, Lassandra        | Upward Bound Summer Instructor         | 25 hrs./week | \$36.00/hr.      |
|    | Williams, Jim            | Head Women's Basketball Coach          |              | \$13,736 Stipend |
| ** | Win, Nwe                 | Federal Work Study Bookstore           | 25 hrs./week | \$14.00/hr.      |
| ** | <i>Grant Funded</i>      |  |              |                  |

## VIII. Approval of Consent Agenda (continued)

### 2. Full-Time Retirements

- a. April Griffin, Human Resources Administrative Coordinator, effective August 4, 2023.
- b. Charles Yanz, Campus Police Officer, effective August 18, 2023.

### 3. Full-Time Resignations

- a. Dr. Ruth Anne Rehfeldt, Dean for Visual and Performing Arts, Education and Sciences, effective July 3, 2023.
- b. Dr. Jamal Scott, Vice President of Strategy and Community Development, effective July 31, 2023.  
*\*this item was removed from the Consent Agenda for separate discussion\**

- c. Krupalatha Rondla, Data Analyst, effective June 9, 2023.
- d. Eric Gorman, Admissions Advisor, effective June 13, 2023.
- e. Corbin Tyson, Academic and Career Advisor, effective June 13, 2023.

### 4. Full-Time Appointment Recommendations

- a. Divya Ajinth, Instructor of Mathematics, effective August 16, 2023. The recommended placement on the salary schedule is Column IIIA (MS+30), Step 24. The 2023-2024 annual salary for this placement is \$114,243. Ms. Ajinth will resign from her position of Adjunct Instructor of Mathematics to accept this position.
- b. Ramiro Cervantes, Instructor of Auto Collision and Refinishing Technology, effective August 16, 2023. The recommended placement on the salary schedule is Column I, Step 12. The 2023-2024 annual salary for this placement is \$80,035.
- c. Laura Meredith, Instructor of Psychology, effective August 16, 2023. The recommended placement on the salary schedule is Column II, Step 12. The 2023-2024 annual salary for this placement is \$82,436.
- d. Jessica Chrisman-DeNegri, Student Technology and Library Services Manager, at the rate of \$79,500 annually, effective June 1, 2023. Ms. Chrisman-DeNegri has resigned from her position of Senior Student Technology Support Specialist to accept this position.
- e. Dr. Lisa Machtemes, Early Childhood Education and Healthcare Grants Manager, at the rate of \$97,381.62 annually, effective July 1, 2023 through June 30, 2024. This position is grant funded. This appointment is contingent upon continuous and sufficient grant funding. Dr. Machtemes will resign from her position of Early Childhood Access Consortium for Equity Grant Manager to accept this position.

## **VIII. Communications (continued)**

- f. Emily McMicken, Library Circulation Assistant, at the rate of \$18.91/hr., effective June 5, 2023.
  - g. Jessica Yung, Testing Services Department Coordinator, at the rate of \$25.90/hr., effective May 19, 2023. Ms. Yung has resigned from her position of Assessment Program Specialist to accept this position.
  - h. Noel Marquez, Campus Operations Logistics Clerk, at the rate of \$19.75/hr., effective July 1, 2023. Mr. Marquez will resign from his position of Custodian to accept this position.
  - i. Dallas Pulvermacher, Grants Accounting Specialist, at the rate of \$21.76/hr., effective June 5, 2023.
  - j. Jeffrey Wold, Campus Police Officer, at the rate of \$30.09/hr., effective July 5, 2023. Mr. Wold will resign from his position of part-time Campus Police Officer to accept this position.
  - k. Eduardo Zaragoza Napoles, Senior Textbook Associate, at the rate of \$18.74/hr., effective June 5, 2023. Mr. Zaragoza Napoles has resigned from his position of part-time Bookstore Associate to accept this position.
  - l. Joshua Perez, Student Retention Analyst, at the rate of \$23.59/hr., effective June 5, 2023.
5. Full-Time Grant-Funded Support Staff Reappointments

Full-time grant-funded support staff reappointments effective July 1, 2023 through June 30, 2024, as presented.

**VIII. Approval of Consent Agenda (continued)**

**C. Financial Reports**

**1. Payroll Report for Pay Number 9**

|              |                                     |                       |
|--------------|-------------------------------------|-----------------------|
| 010100       | Education Fund                      | \$1,675,572.03        |
| 020100       | Operations and Maintenance Fund     | 109,583.71            |
| 050620       | Bookstore                           | 29,939.26             |
| 062101       | Adult Education-State Basic         | 31,427.89             |
| 062102       | Adult Education-Performance         | 5,825.13              |
| 063101       | Adult Education-Federal Basic       | 23,709.60             |
| 063102       | Adult Education-EL / Civics         | 4,650.03              |
| 063107       | Perkins Postsecondary               | 10,433.17             |
| 063132       | Federal Work Study                  | 6,287.21              |
| 063169       | TRIO/Student Support Services       | 12,208.90             |
| 063170       | Increasing Retention and Completion | 18,935.55             |
| 063171       | TRIO/Upward Bound East              | 6,564.58              |
| 063172       | TRIO/Upward Bound West              | 6,928.49              |
| 063184       | Governor's Emergency Ed Relief II   | 927.50                |
| 063202       | Waubonsee Works                     | 8,503.86              |
| 063234       | Adult & Dislocated Worker Training  | 490.88                |
| 063303       | ECACE-Early Childhood Grant         | 7,611.73              |
| 063940       | SBDC                                | 7,666.46              |
| 064101       | Adult and Family Literacy           | 1,755.00              |
| 120100       | Liability/Protection and Settlement | <u>36,827.97</u>      |
| Final Total: |                                     | <u>\$2,005,848.93</u> |



**VIII. Approval of Consent Agenda (continued)**

**2. Payroll Report for Pay Number 10**

|              |                                     |                       |
|--------------|-------------------------------------|-----------------------|
| 010100       | Education Fund                      | \$1,431,068.90        |
| 020100       | Operations and Maintenance Fund     | 114,435.74            |
| 050620       | Bookstore                           | 30,805.82             |
| 062101       | Adult Education-State Basic         | 14,408.42             |
| 062102       | Adult Education-Performance         | 5,825.13              |
| 063101       | Adult Education-Federal Basic       | 3,580.05              |
| 063107       | Perkins Postsecondary               | 5,735.17              |
| 063132       | Federal Work Study                  | 5,032.46              |
| 063169       | TRIO/Student Support Services       | 11,253.63             |
| 063170       | Increasing Retention and Completion | 18,712.57             |
| 063171       | TRIO/Upward Bound East              | 6,436.14              |
| 063172       | TRIO/Upward Bound West              | 6,643.38              |
| 063184       | Governor's Emergency Ed Relief II   | 696.50                |
| 063202       | Waubonsee Works                     | 7,843.86              |
| 063234       | Adult & Dislocated Worker Training  | 1,044.25              |
| 063303       | ECACE-Early Childhood Grant         | 7,471.20              |
| 063940       | SBDC                                | 7,666.46              |
| 064999       | Miscellaneous Restricted Funds      | 9,969.77              |
| 100300       | Trust and Agency                    | 175.00                |
| 120100       | Liability/Protection and Settlement | <u>42,434.84</u>      |
| Final Total: |                                     | <u>\$1,731,239.27</u> |

**VIII. Approval of Consent Agenda (continued)**

3. Accounts Payable for the Period Ending May 31, 2023 and Travel Expenses of the Members of the Board of Trustees and of Employees as presented

|        |                                     |                  |
|--------|-------------------------------------|------------------|
| 010100 | Education Fund                      | \$1,700,039.34   |
| 010109 | Budget Stabilization Fund           | 900.00           |
| 010900 | Payroll Clearing Fund               | 121,920.96       |
| 020100 | Operations and Maintenance Fund     | 389,313.68       |
| 030100 | Operations / Maintenance Restricted | 36,444.21        |
| 050503 | Auto Resale                         | 7,028.35         |
| 050620 | Bookstore                           | 60,157.59        |
| 050810 | Internal Medical Insurance          | 549,518.99       |
| 050811 | Retiree Medical Insurance           | 4,882.40         |
| 062101 | Adult Education-State Basic         | 484.36           |
| 062102 | Adult Education-Performance         | 455.42           |
| 062116 | PATH Grant                          | 1,138.92         |
| 063107 | Perkins Postsecondary               | 3,518.05         |
| 063162 | Upward Bound East                   | 15,440.95        |
| 063165 | Upward Bound West                   | 15,440.93        |
| 063169 | TRIO/Student Support Services       | 726.40           |
| 063170 | Increasing Retention and Completion | 2,999.92         |
| 063171 | TRIO/Upward Bound East              | 889.60           |
| 063172 | TRIO/Upward Bound West              | 2,624.80         |
| 063202 | Waubonsee Works                     | 75.00            |
| 063234 | Adult & Dislocated Worker Training  | 1,842.48         |
| 063303 | ECACE - Early Childhood Grant       | 14,583.55        |
| 063935 | AACC MentorLinks                    | 128.40           |
| 063940 | SBDC                                | 4,087.50         |
| 064101 | Adult and Family Literacy           | 60.00            |
| 064122 | TRIUMPH                             | 12,863.49        |
| 064999 | Miscellaneous Restricted Funds      | 360.65           |
| 100300 | Trust and Agency                    | 32,252.73        |
| 120100 | Liability/Protection and Settlement | <u>68,924.16</u> |

Final Total: \$3,049,102.83

## VIII. Approval of Consent Agenda (continued)

### 4. Bids/Purchases:

- a. Purchase of Consulting Services for AppXtender Document Management Upgrades  
Purchase of consulting services for AppXtender Document Management Upgrades from Ellucian of Reston, VA, in an amount not to exceed \$30,000.
- b. Purchase of a Three-year Agreement for the BeyondTrust Endpoint Privilege Management Software  
Purchase of a three-year agreement for the BeyondTrust Endpoint Privilege Management software from SHI International of Somerset, NJ, in the amount of \$102,903 for the coverage period of June 25, 2023 through June 30, 2026.
- c. Replacement of Cisco Switches and Qlogic Cards  
Replacement of Cisco switches and Qlogic cards from CDW-Government LLC of Chicago, IL, in the amount of \$80,152 for the coverage period of September 1, 2023 through August 31, 2028.
- d. Renewal of Telephone Network Technical Support and Consultation Services  
Renewal of the telephone network technical support and consultation from Steve Zahn of Saint Charles, IL, in an amount not to exceed \$100,000 for the coverage period of July 1, 2023 through June 30, 2024.
- e. Renewal of a Three-year Agreement for the Bookstore Point of Sale System  
Renewal of a three-year agreement for the Bookstore Point of Sale system from PrismRBS (NBC) Retail Business Solutions of Lincoln, NE, in the amount of \$125,334 for the coverage period of July 1, 2023 through June 30, 2026.
- f. Renewal of Microsoft Enrollment for Education Solutions Software  
Renewal of Microsoft Enrollment for Education Solutions software from CDW-Government LLC of Chicago, IL, in the amount of \$138,632.26 for the coverage period of September 1, 2023 through August 31, 2024.
- g. Renewal of the VMware Support and Subscription  
Renewal of the VMware support and subscription from SHI International Corporation of Somerset, NJ, in the amount of \$30,592.92 for the coverage period of August 2, 2023 through August 1, 2024.
- h. Renewal of Consulting Services for the Linux Operating System  
Renewal of consulting services for the Linux operating system from The Written Word, Inc. of Roselle, IL, in the not to exceed amount of \$96,000 for the coverage period of July 1, 2023 through June 30, 2024.
- i. Renewal of the Association of College and University Educator's (ACUE) Effective Teaching Practices Course  
Renewal of the Association of College and University Educator's (ACUE) Effective Teaching Practices course from the Association of College and University Educators of New York, NY, in the amount of \$72,000 for the coverage period of August 1, 2023 through July 31, 2024. This purchase is grant funded.

## **IX. Consent Agenda Items Removed for Individual Consideration**

A request was made by the board to remove Item **VIII. B. 3. b.** (Personnel Reports: Full-Time Resignation of the Vice President of Strategy and Community Development) from the Consent Agenda for separate discussion.

Each of the board members shared their sentiments of appreciation and thanks to Dr. Jamal Scott for his contributions.

The board, on a motion by Mr. Delgado and seconded by Mr. Thomas, unanimously approved the full-time resignation of Dr. Jamal Scott, Vice President of Strategy and Community Development.

## **X. Personnel Reports**

### **A. Administrative and Support Staff Salary Ranges Recommendations and Other Rates of Pay for FY2024**

The board, on a motion by Mr. Delgado and seconded by Mr. Kelsey, approved the administrative and support staff salary ranges recommendations and other rates of pay for FY2024, effective July 1, 2023, as presented.

### **B. Administrative and Support Staff Compensation Recommendations for FY2024**

The board, on a motion by Mr. Thomas and seconded by Mr. Guzman, approved the administrative and support staff compensation recommendations for FY2024, effective July 1, 2023, as presented.

### **C. New and Reallocated Position Recommendations for FY2024**

The board, on a motion by Mr. Guzman and seconded by Ms. Willson, approved the new and reallocated position recommendations for FY2024, effective July 1, 2023, as presented.

### **D. Part-Time Support Staff Benefit Change Recommendations**

The board, on a motion by Ms. Willson and seconded by Ms. Ries, approved the part-time support staff benefit change recommendations, as presented.

## **XI. Policy Reports**

## **XII. Curriculum Reports**

### **A. Summary of Curriculum Council Activity for the 2022-2023 Academic Year**

A Summary of the Curriculum Council Activity for the 2022-2023 Academic Year was provided.

**XIII. Buildings and Grounds (continued)**

**A. Construction and Renovation of College Facilities Update**

A copy of the Construction and Renovation of College Facilities Update was provided.

**XIV. Financial Reports**

**A. Treasurer's Report for the Month of May 2023**

The Treasurer's Report for the month of May 2023 was accepted by the board and placed on file.

**B. Budget Summary Ending May 2023**

Comparison of budget to actual for the eleven months ending May 31, 2023 was accepted by the board and placed on file.

**C. Consideration of Property Tax Abatement**

Mr. Minter provided an update regarding a possible property tax abatement for development of 200 acres of farmland in Montgomery, IL. While the board has not yet endorsed the proposed abatement terms, as presented to the taxing bodies, they continue to support the Waubonsee team with their approach to negotiate and possibly enter into an agreement.

**D. Bids/Purchases**

**1. Purchase of Additional Early Childhood Access Consortium for Equity Laptop Computers**

The board, on a motion by Mr. Delgado and seconded by Mr. Guzman, approved the purchase of additional Early Childhood Access Consortium for Equity laptop computers from Best Buy for Government and Education of Richfield, MN, in the amount not to exceed \$30,000. This purchase is grant funded.

**XV. Other Reports**

**XVI. Adjournment**

The board, on a motion by Mr. Kelsey and seconded by Mr. Delgado, unanimously voted to adjourn the meeting at 10:07 p.m.



Greg Thomas  
~~07/19/2023 20:51 CDT~~  
Gregory Thomas, Secretary  
Waubonsee Community College  
Board of Trustees