



# Student Conduct Annual Report 2017-18



**WAUBONSEE**  
COMMUNITY COLLEGE

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*Waubonsee Community College does not discriminate based on any characteristic protected by law in its programs and activities.*

## Purpose

Waubonsee Community College strives to create a community climate where learning can flourish and all students feel welcome and respected. To that end, the Code of Student Conduct reflects what is expected of students (self-respect, integrity and respect for others) and outlines the procedures for redressing conduct of students and student organizations that fail to abide by these standards.

The Code of Student Conduct provides an overview of the rules and regulations expected of students and an overview of the conduct process students may experience. The Code also lists possible sanctions, the appeal process and concludes with the college's plagiarism statement found in the Student Handbook.

The purpose of this report is to summarize Student Conduct Board activity during the 2017-18 academic year. This annual report summarizes conduct cases for the previous academic year and includes aggregate data generated from incident reports, informal administrative resolutions, student conduct board hearing findings and a list of sanctions.

The data (derived from the Maxient Student Conduct Management software) has been reviewed and validated for accuracy and reliability. If there are any questions regarding information found within this report, please contact Student Success and Retention at (630) 466-2951 or [studentsuccess@waubonsee.edu](mailto:studentsuccess@waubonsee.edu).

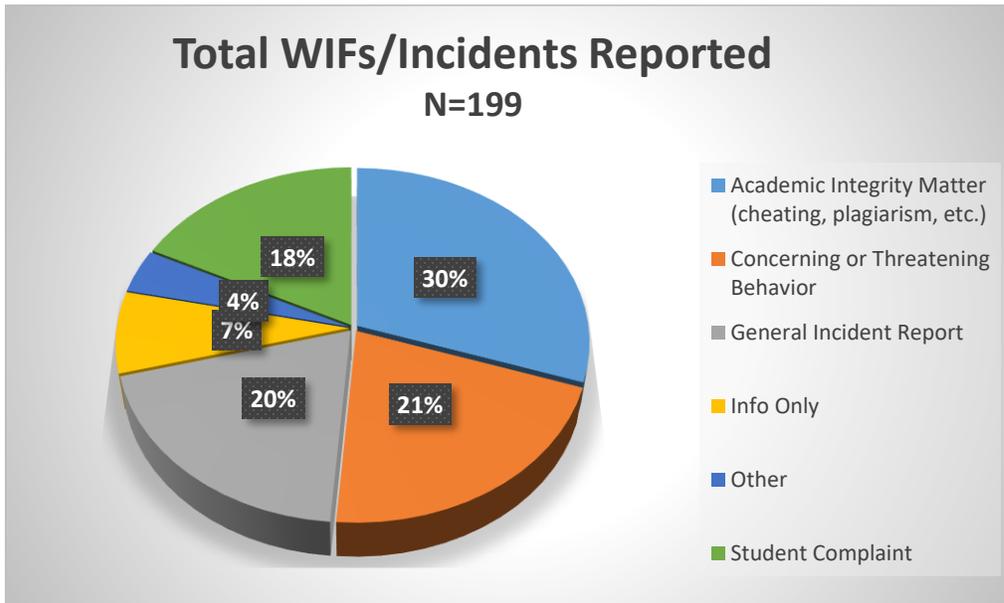
## Executive Summary of Findings

From August 1, 2017 through July 31, 2018, there were:

- A total of **199** Waubonsee Intervention Forms (WIFs) submitted.
- Of the 199 Waubonsee Intervention Forms (WIFs) submitted, **81** were related to student conduct. More than 64% of these cases were heard by the Student Conduct Board during 2017-18.
- **73** total students were found responsible and received a disciplinary sanction. No students were expelled, 3 were suspended and 70% received probation.
- Over **65%** of the conduct cases were academic integrity issues.

## Overview

As in prior years, the highest proportion of 2017-18 reports submitted were related to academic integrity (cheating, plagiarism, use of unauthorized assistance, etc). During 2017-18, a new process for student complaints was created; they accounted for 35 of the total 199 WIFs submitted. Student complaints are addressed in the Student Complaints Annual Report.

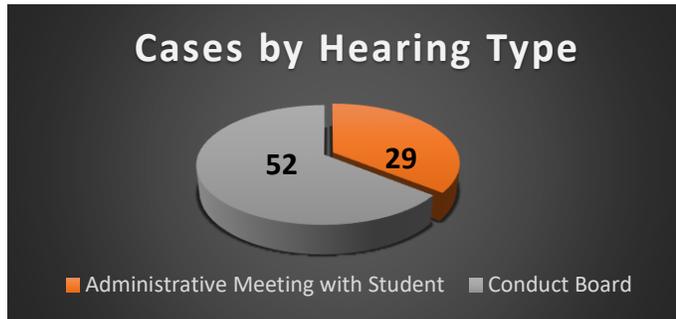


- In order to provide additional information, below are some examples:
  - Concerning or threatening behavior include incidents such as disruptive behavior in the classroom or fighting on campus.
  - General incident reports include inappropriate language in the classroom or theft of another student's property.
  - Information only reports may include possible mental health concerns or other concern for which the reporter was not seeking sanction or other resolution.
  - Student complaints encompass student grievances regarding a service on campus, class, professor, etc. Complaints are addressed in the Student Complaints Annual Report.
  - Other includes incidents that cannot be classified otherwise, such as a student who illegally parked in a handicapped spot on campus.

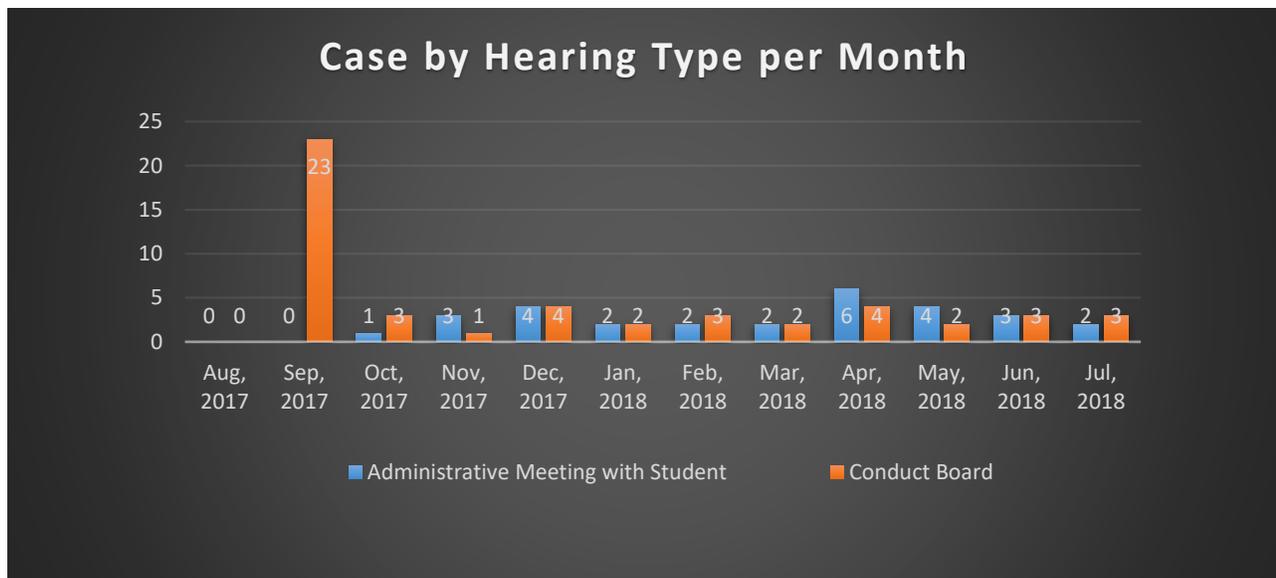
## Aggregate Summary Student Conduct Cases 2017-18

### Yearly Snapshot

A total of 52 cases were sent to the Student Conduct Board to be heard. There were 29 Administrative hearings that were conducted individually by the Assistant Vice President for Student Services and/or the Student Conduct and Compliance Officer. Each Student Conduct Board hearing consisted of no fewer than two faculty members and one student representative.

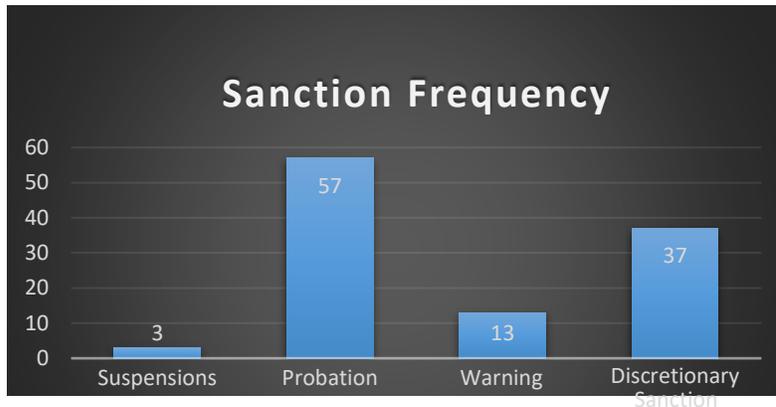


For the 2017-18 school year, WIF submission patterns were consistent with prior years, with the exception of one outlier. That outlier was the WIF submitted early in the academic year that involved over 20 students in a single incident. Other than this unusual case, the key stress points for many students are in periods leading up to mid-term or final exams, which is expected.



## Most Common Sanctions

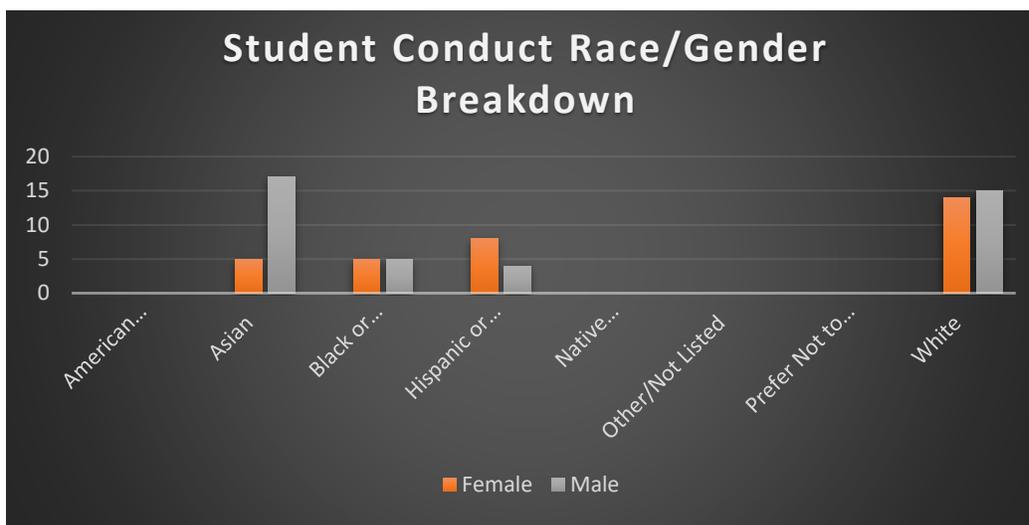
- Of the students found responsible for conduct violations, 3 were suspended, 57 were given probation, 13 were given a warning, and 37 were given an additional discretionary sanction along with their suspension, probation, or warning. One student was put on probation and later suspended from the institution.



- Discretionary sanctions are tailored to the individual case. Of the discretionary sanctions noted above, the most common were reflection papers and academic integrity coaches. Integrity coaching involves meeting with the student to evaluate how they could avoid the infraction in the future (for example, learning about source citations in a plagiarism case). Other sanctions include counseling, completing an online drug/alcohol screening or going to the tutoring center.

## Ethnicity and Gender

There were 32 women and 41 men who took part in the student conduct process that were found in violation of at least one conduct policy. Only four self-identified ethnic groups were subjected to conduct with the highest being Asian and White males. At the start of Fall 2017, there was a large academic conduct case involving over a dozen students who identify as Asian. Given this outlier case, the numbers for Asian males are higher than what would be expected based on Waubonsee's Asian male population.



## Outreach Efforts

To sustain a safe and supportive campus environment, it is imperative that students understand the Code of Conduct and related campus procedures. The list below includes many of the campus-wide outreach efforts between August 2017 and July 2018. Oversight of Student Conduct and related outreach activities has moved from the Dean for Students Office to the Student Success and Retention Division effective August 2018.

- Learn the Code Live the Code Poster Campaign
- Party Smart Alcohol Awareness Event
- Counseling & Advising Coordinating Council (CACC) meeting presentations
- Adjunct Faculty Fair Table
- New Student Orientation Table
- Student Senate Meetings
- Student Athlete Orientation Presentation
- Correspondence to all Faculty & Staff
- Correspondence to all Students
- One-on-One Consultations with Faculty and Students

## 2017-18 Student Conduct Board

The members of the Student Conduct Board are focused on student learning and remain steadfast to restoring justice through the conduct process to our community. All members of the Student Conduct Board (SCB) participate in mandatory training each year prior to their service on the board. The time and service provided by these dedicated students and faculty members is commendable.

### Faculty

Catherine Collins\*  
Denise Nakaji  
Dr. Emily Heller  
Heidy Kindelin  
Dr. Jacqueline Rothschild  
Jennifer McGuire\*  
Judy Reardanz  
Karl Schulze  
Dr. Leatha Ware  
Dr. Lisa Fozio-Thielk  
Margie Schoolfield  
Michael Moran  
Nancy Virumbrales  
Pamela Brooks  
Sowjanya Dharmasankar  
Paula Hladik  
Scott Hollenback  
Steven Skaggs\*

### Students

Anthony Vruno  
David Hernandez  
Hayley Farren  
Kristopher Smith  
Ghada Quattum  
Jori Roysdon

\*indicates that they have also served as chairperson and facilitators of the Student Conduct Board.

If there are any questions regarding information found within this report, please contact the Dean for Student Success and Retention at (630) 466-2951. We can also be reached at [studentsuccess@waubonsee.edu](mailto:studentsuccess@waubonsee.edu).



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