

MINUTES
WAUBONSEE COMMUNITY COLLEGE
Board of Trustees Policy Committee Meeting

December 18, 2017

A Policy Committee meeting of the Board of Trustees of Waubonsee Community College, Community College District 516, Kane, Kendall, DeKalb, LaSalle, and Will Counties, IL, was held on Monday, December 18, 2017, in the Community Board Room of Dickson Center, Route 47 at Waubonsee Drive, Sugar Grove, IL. The meeting convened at 3:30 p.m. with the following in attendance: committee members Jimmie Delgado, Richard “Shorty” W. Dickson, Roger T. Harris, and Patrick Kelsey; and staff members Dr. Christine J. Sobek, David Quillen, Mary Baccheschi, Erik Leal, and Michele Needham.

1.0 Approval of Minutes

1.1 Approval of September 11, 2017 Policy Committee Meeting Minutes

The committee, on a motion by Mr. Dickson and seconded by Mr. Harris, unanimously approved the September 11, 2017 Policy Committee meeting minutes.

2.0 Policy Reports

2.1 Review of Revised Board Policy 2.050.04 – Investment of College Funds

The committee reviewed the proposed revisions to Board Policy 2.050.04 – Investment of College Funds. The recommended changes to the policy will be presented to the board of trustees for approval at the January 17, 2018 board meeting as presented.

2.2 Review of Revised Board Policy 2.050.07 – Administrative Pre-Payment of Payroll

The committee reviewed the proposed revisions to Board Policy 2.050.07 – Administrative Pre-Payment of Payroll. The recommended changes to the policy will be presented to the board of trustees for approval at the January 17, 2018 board meeting as presented.

2.3 Review of Revised Board Policy 3.100.02 – Smoking and Tobacco

The committee reviewed the proposed revisions to Board Policy 3.100.02 which includes a title change to Smoking and Tobacco (currently titled: Smoking). The recommended changes to the policy will be presented to the board of trustees for approval at the January 17, 2018 board meeting as presented.

2.0 Policy Reports (continued)

2.4 Review of Revised Board Policy 6.050.03 – Recruitment and Selection

The committee reviewed the proposed revisions to Board Policy 6.050.03 – Recruitment and Selection. The recommended changes to the policy will be presented to the board of trustees for approval at the January 17, 2018 board meeting as presented.

2.5 Review of Revised Board Policy 3.170.01 – Harassment, Discrimination and Sexual Misconduct

The committee reviewed the proposed changes to Board Policy 3.170.01 – Harassment, Discrimination and Sexual Misconduct, along with the Complaint Procedures that have been updated to reflect the revised policy. The recommended changes to the policy will be presented to the board of trustees for approval at the January 17, 2018 board meeting as presented.

2.6 Review of Revised Board Policy 1.100.05 – Public Comment at Board Meetings

The committee reviewed the proposed changes to Board Policy 1.100.05 which includes a title change to Public Comment at Board Meetings (currently titled: Community Participation at Board Meetings). Also shared with the committee was a sample regular board meeting agenda indicating where the new “Public Comment” section would appear on the agenda, as well as a “Public Comment Form” that will be made available online and at the meeting location. The recommended changes to the policy will be presented to the board of trustees for approval at the January 17, 2018 board meeting as presented.

Dr. Sobek discussed the need to address other recommended board policy changes at future Policy Committee meetings.

3.0 Adjournment

The committee, on a motion by Mr. Harris and seconded by Mr. Delgado, unanimously voted to adjourn the meeting at 4:10 p.m.


Mary Baacheschi, Clerk of the Board