

Military Tuition Assistance

Service Members and Spouses

What you should know first:

1. Active duty and Reserve component members are eligible for TA, but each branch has its own guidelines, limits and policies. **ALWAYS** gain approval through your branch of service **BEFORE** registering for a course(s) to ensure payment will be made.
2. Each branch of service has established different annual caps for TA. (www.military.com)
3. TA eligible charges at Waubensee are limited to tuition, in-district or out-of-district, only. **The student fee and other course related fees are no longer eligible TA expenses.** Check with your branch of service to determine if there are exceptions to their rule.
4. The yearly limit on Tuition Assistance as of the 2017-2018 year is 16 credit hours not to exceed \$4,500.
5. Students using FTA must maintain a 2.0 GPA for undergraduate course work, and must also earn a C to secure approval of FTA payment. **Any tuition paid for using FTA where a grade below a C was received is subject to recoupment guidelines as set by your branch of service.** **Course completion below FTA standards and withdrawals can also create a balance with the campus for which you would be responsible to pay if your calculated last date of attendance has not exceeded 60 percent of the term enrollment a course.**
6. Your branch of service will only approve the eligible tuition you report in your initial request for TA. Make sure you are reporting the correct amounts as this could affect your out-of-pocket expense after the Bursar's Office has billed.

Type of Charge	2017-2018
In-district tuition	\$126.00 per credit hour
Out-of District	\$305.75 per credit hour
Out-of State	\$330.11 per credit hour

*Student and course fees are ineligible to be billed to TA. Any course fee associated with your class will be listed in with the course description in the schedule.

Go directly to your service link below for more information on TA based on your branch:

1. **Air Force** – www.my.af.mil –complete the AFVEC online TA process
2. **Army** – www.goarmyed.com – create/activate your account and complete the application
3. **Navy** – www.navycollege.navy.mil – use the previously noted link to gain information on the program. To apply for Navy TA you will need to go to: <https://myeducation.netc.navy.mil/eta/menu/welcome.do>.
4. **Marines** – This process cannot be initiated online and must begin by completing a TA Orientation document. Go to www.military.com and click the *Tuition Assistance* link found on the left side of the screen. When available click on *Marines Tuition Assistance* to gain access to the links.
5. **Coast Guard** – www.navycollege.navy.mil – use the previously noted link to gain information on the program. To apply for Coast Guard TA you will need to go to: <https://myeducation.netc.navy.mil/eta/menu/welcome.do>.
6. **National Guard** – funds through this program are limited so you will need to apply as soon as you know you might want to attend. The application process will begin by going to <https://smms.army.pentagon.mil/Portal/Webtop.aspx>.
 - a. **State Guard Members** – By going to <http://www.goang.com/benefits/> you can learn what benefits you could be eligible for within the state of Illinois, educational or otherwise.

7. **Reserve:**

- a. **Army** – www.goarmy.com – create/activate your account and complete the application
 - b. **Navy** – www.navycollege.navy.mil – use the previously noted link to gain information on the program. To apply you will need to go to <https://myeducation.netc.navy.mil/eta/menu/welcome.do>.
 - c. **Marines** – <http://www.marines.mil/> - In the websites upper right corner type in the search field Tuition Assistance and after you have executed the search click on the first link for information on eligibility and the application process.
 - d. **Air Force** – <https://www.my.af.mil/faf/FAF/fafHome.jsp>
 - e. **Coast Guard** – <http://www.uscg.mil/hq/cgi/>
8. **MyCAA** – <https://aiportal.acc.af.mil/mycaa/> - eligible servicemembers and spouses can gain more information and apply online through this site.

What do you do after you gain approval from the military?

1. Bring your approval from in to a member of the Waubonsee Veterans Services staff or email it to veteransservices@waubonsee.edu.
2. Complete your Veterans Enrollment Certification Request (VECR) Form found in your mywcc.
3. Complete the Free Application for Federal Student Aid (www.fafsa.ed.gov) to determine eligibility for grants. Visit the GI Bill ® Comparison Tool for more information on Waubonsee's military offerings, student outcomes and more by going to www.vets.gov/gi-bill-comparison-tool/.
4. Report any reductions/increases in enrollment to your approving branch and the Veterans Services staff.
5. Review your Waubonsee Student Account for any balances that were not covered by your TA.

Veterans Services Contacts

For questions on your approval you will need to contact your military branch Education Service Officer. You will need to contact the Waubonsee Veterans Services staff if you have bill questions or course applicability concerns.

For assistance with academic advising and the evaluation of military training for college credit, please contact:

Heather Watson

Transfer/ Veterans Advisor
Student Center, Room 278
(630) 466-2091
hwatson@waubonsee.edu

Office Hours:

M, 8 a.m.-5:30 p.m.;

T and Th 8 a.m. – 4:30 p.m.

W 8 a.m. – 7 p.m.

F 8 a.m. – 12:30 p.m.

For assistance with financial aid and veterans' benefits, please contact:

Allison Guziec (A-M) Aid Advisor

Student Center, Room 244
(630) 466-2902
aguziec@waubonsee.edu

Office Hours:

8 a.m. – 4:30 p.m., M,W,Th,F

10:30 a.m.-7 p.m., T

Andrea Wheeler (N-Z)

Financial Aid Veterans Coordinator
Student Center, Room 246
(630) 466-2797
awheeler@waubonsee.edu

Office Hours:

8 a.m. – 4:30 p.m., T,W,Th,F

10:30 a.m.-7 p.m., M

WCC does not discriminate based on any characteristic protected by law in its programs and activities.

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