

MINUTES
WAUBONSEE COMMUNITY COLLEGE
Board of Trustees
Regular Board Meeting

April 15, 2026

I. Convene Open Session

The regular meeting of the Board of Trustees of Waubonsee Community College, Community College District 516, Kane, Kendall, DeKalb, LaSalle, and Will Counties, IL, convened at 6:05 p.m. on Wednesday, April 15, 2026, in the Dickson Center Community Board Room, Route 47 at Waubonsee Drive, Sugar Grove, IL.

Roll call found the following board members present: Rick Guzman, Daniel Jaquez, Patrick Kelsey, Rebecca D. Oliver, Stacey Ries, Greg Thomas, and Tina Willson; staff members present: Dr. Brian Knetl, John Bryant, Dr. Kimberly Chavis, Dr. Anthony Ramos, Dr. Toya Webb (joined remotely), Mary Baccheschi, Keith Bickley, Gary Clark, Emma Donatille, Jamie Feiza, Terence Felton, Sharon Garcia, Dr. Rosianna Gray, Dr. Emily Heller, Megan Jones, Darrin Kader, Abbas AL Khafaji, Kathryn Kruse, Dan Larsen, Dr. Mark Lathan, Dr. Aaron Lawler, Erik Leal, Tim Moriarty, J. C. Paez, Jessica Price, Marlene Russell, Patricia Saccone, Jacqueline Stepherson, Ne'Keisha Stepney, Jo Lynn Theobald, Katiewu Thomas, Dr. Sheela Vemu, and Stephanie Wennmacher; featured students present: Daniela Alfano and Bianka Valdez; and general counsel to the College present: Kevin Noll of Robbins Schwartz.

II. Waubonsee Voices

A. Student Voices

1. Introduction and Seating of Newly Elected Student Trustee for 2026-2027

Dr. Brian Knetl introduced Daniela Alfano, our newly elected Student Trustee for 2026-2027, then an Oath of Office was administered to Ms. Alfano by Campus Police Chief J. C. Paez.

2. Introduction of Newly Elected Student Senate President for 2026-2027

Dr. Knetl introduced Bianka Valdez, our newly elected Student Senate President for 2026-2027.

III. Public Comment

A. General Public Comment

No public comments were submitted.

IV. Institutional Reports and Presentations

A. Vice Presidents' Reports

1. Vice President of Finance and Administration

a. Executive Summary of Financial Reports

John Bryant provided an executive summary and highlights of the financial reports.

B. Faculty Council Update

Patricia Saccone, Professor of Health Information Technology and Faculty Council President, was proud to recognize three faculty members on their retirement: Katiewu Thomas, Assistant Professor of Sign Language; Dr. Mark Lathan, Professor of Music; and John Bitterman, Associate Professor of Communications (who was unable to attend the meeting).

C. Student Trustee Report

There is no report scheduled for this month.

D. Board of Trustees Report

1. FY2026 Board of Trustees Meeting Calendar Update

Dr. Knetl announced that the next Board of Trustees Meeting, previously scheduled on May 20, 2026, has changed and will be held on May 13, 2026.

E. President's Report

Dr. Knetl shared information regarding several exciting announcements and celebrations, beginning with: *Happy Community College Month*; the Joint Honors Induction Ceremony; the American Association of Community Colleges annual conference where Dr. Lisa Fozio-Thielk, Professor of Psychology, was recognized as a finalist for Faculty Member of the Year; the receipt of \$450,000 from U.S. Representative Lauren Underwood for a new Center for Parenting Students at the Sugar Grove Campus; and, pending board approval, welcomed Megan Jones in her new role as Dean for Adult and Workforce Education, and Clayton Muhammad, our new Vice President of Community Engagement and External Affairs. Dr. Knetl concluded his report with an update regarding Commencement, sharing the names of the commencement and student speakers, the faculty and student marshals, and activities that are scheduled for May 16, 2026. For more announcements and details on Dr. Knetl's activity, his monthly [President's Report](#) can be viewed on the college website.

V. Executive Session

The board, on a motion by Mr. Thomas and seconded by Mr. Guzman, unanimously voted to adjourn to executive session at 6:44 p.m. in accordance with Section 2a of the Open Meetings Act where the board discussed items covered under the following exceptions: review of closed session meeting minutes; the hiring, discipline, performance, and compensation of personnel; matters of pending, probable, or imminent litigation; matters of collective bargaining or deliberations concerning salary schedules; and safety and security procedures.

VI. Reconvene to Open Session

The board reconvened in open session at 9:04 p.m. Roll call found the following board members present: Daniela Alfano, Rick Guzman, Daniel Jaquez, Patrick Kelsey, Rebecca D. Oliver, Stacey Ries, Greg Thomas, and Tina Willson; staff members present: Dr. Brian Knetl, John Bryant, Dr. Kimberly Chavis, Dr. Anthony Ramos, Dr. Toya Webb (joined remotely), Mary Baccheschi, Darrin Kader, Abbas AL Khafaji, J. C. Paez, Marlene Russell, and Jacqueline Stepherson; and general counsel to the College present: Kevin Noll of Robbins Schwartz.

VII. Approval of Consent Agenda

The board, on a motion by Ms. Ries and seconded by Mr. Thomas, unanimously approved the Consent Agenda that contains the following items – Meeting Minutes, Personnel Reports, and Financial Reports.

A. Meeting Minutes

1. March 25, 2026 Board Meeting Minutes
2. March 25, 2026 Executive Session Meeting Minutes

B. Personnel Reports

1. New Appointments – Administrators (two) and Faculty (none)

Administrators

<u>Candidate</u>	<u>Position</u>	<u>Salary</u>	<u>Type</u>	<u>Hire Date</u>
Clayton Muhammad	Vice President of Community Engagement and External Affairs	\$194,500	New Hire	04/27/2026
Megan Jones	Dean for Adult and Workforce Education	\$130,000	Promotion	04/19/2026

2. Other New Appointments – including Full-Time, Part-Time and Temporary

Full-Time

<u>Candidate</u>	<u>Position</u>	<u>Salary</u>	<u>Type</u>	<u>Hire Date</u>
Joanna James	Administrative Specialist Finance	\$26.50/hr.	New Hire	04/20/2026

Part-Time and Temporary

<u>Candidate</u>	<u>Position</u>	<u>Hours/wk.</u>	<u>Rate</u>	<u>Stipend</u>	<u>Hire Date</u>
Asmaa Boudroi	Peer Tutor Academic Support	25 hrs./wk.	\$16.05/hr.	N/A	03/23/2026
Jazzell Flores	Federal Work Study-Human Resources	25 hrs./wk.	\$15.55/hr.	N/A	03/27/2026
Paul Pokryfke	Temporary Shuttle Bus Driver	25 hrs./wk.	\$21.00/hr.	N/A	04/06/2026
Aaron Sarzyenski	Head Esports Coach		\$11,699	Coach	04/13/2026
Daniel Solache Lopez	Student Worker-Public Safety Cadet	25 hrs./wk.	\$16.05/hr.	N/A	03/23/2026

3. Leave of Absence Request

<u>Employee</u>	<u>Position</u>	<u>Leave Date</u>	<u>Return Date</u>
Silvia Martinez Junco	Custodian 2 nd Shift	04/30/2026	07/31/2026

VII. Approval of Consent Agenda (continued)

4. Separations – including Retirement and Resignations

<u>Employee</u>	<u>Position</u>	<u>Separation Date</u>	<u>Type</u>	<u>Years of Service</u>
Kevin Broy	Media Services Coordinator	03/25/2026	Resignation	3 years, 10 months
Dr. Danielle Hardesty	Dean for Arts and Humanities	05/15/2026	Resignation	1 year, 4 months
Kathleen Kripp	Director of Human Resources	04/15/2026	Retirement, with Separation Agreement	18 years, 8 months

5. Approval of a Memorandum of Understanding Between the Board of Trustees of Waubensee Community College and the Waubensee Community College Faculty Council Local #604 Regarding Supplemental Pay for 9-Month Counselors and Librarians

VII. Approval of Consent Agenda (continued)

C. Financial Reports

1. Payroll Report for Pay Number 5

010100	Education Fund	\$1,857,878.86
010109	Budget Stabilization Fund	8,877.42
020100	Operations and Maintenance Fund	131,331.09
050620	Bookstore	25,900.97
062101	Adult Education-State Basic	6,382.22
062102	Adult Education-Performance	8,770.85
062123	PATH Grant	1,090.08
062135	Adult Education-Digital Instruction	550.00
063101	Adult Education-Federal Basic	67,684.31
063102	Adult Education-EL/Civics	10,531.18
063107	Perkins Postsecondary	7,355.75
063132	Federal Work Study	9,924.23
063171	TRIO/Upward Bound East	6,165.40
063172	TRIO/Upward Bound West	6,167.96
063202	Waubonsee Works	8,276.68
063946	SBDC	6,902.84
120100	Liability/Protection and Settlement	<u>52,312.82</u>
	Final Total:	<u>\$2,216,102.66</u>

VII. Approval of Consent Agenda (continued)

2. Payroll Report for Pay Number 6

010100	Education Fund	\$1,926,398.91
010109	Budget Stabilization Fund	9,563.50
020100	Operations and Maintenance Fund	158,511.13
050620	Bookstore	29,863.62
062101	Adult Education-State Basic	7,591.34
062102	Adult Education-Performance	6,035.92
062123	PATH Grant	1,332.32
063101	Adult Education-Federal Basic	16,444.73
063102	Adult Education-EL/Civics	5,162.91
063107	Perkins Postsecondary	7,948.50
063132	Federal Work Study	10,078.92
063171	TRIO/Upward Bound East	7,642.44
063172	TRIO/Upward Bound West	7,552.25
063202	Waubonsee Works	9,157.96
063946	SBDC	7,583.41
120100	Liability/Protection and Settlement	<u>61,146.23</u>
	Final Total:	<u>\$2,272,014.09</u>

VII. Approval of Consent Agenda (continued)

3. Accounts Payable for the Period Ending March 31, 2026 and Travel Expenses of the Members of the Board of Trustees and of Employees as presented

010100	Education Fund	\$1,397,021.49
010109	Budget Stabilization Fund	1,141.18
010900	Payroll Clearing Fund	105,371.64
020100	Operations and Maintenance Fund	344,306.32
030100	Operations/Maintenance Restricted	10,760.67
030201	Technical Education Center (TEC)	740,582.42
030207	Restore/Renovate Tennis Courts	65,032.38
030211	All Campus Fire Alarm Upgrades	52,804.08
050503	Auto Resale	7,908.82
050620	Bookstore	112,014.91
050810	Internal Medical Insurance	796,272.50
050811	Retiree Medical Insurance	5,197.56
062101	Adult Education-State Basic	1,061.19
062102	Adult Education-Performance	10,939.04
062118	Innovative Bridge Transitions	1,686.55
062128	Non-Credit Workforce	19,165.00
062129	Scaling and Assessing DERA	7,290.00
063102	Adult Education-EL/Civics	19,200.00
063107	Perkins Postsecondary	236.47
063171	TRIO/Upward Bound East	7,599.11
063172	TRIO/Upward Bound West	5,461.27
063938	NIU Noyce Science	5,096.00
063943	Advanced Technological Ed	1,633.66
063946	SBDC	1,530.00
064114	SBDC Other Sources	2,651.52
100300	Trust and Agency	48,250.00
110100	Audit Fund	11,500.00
120100	Liability/Protection and Settlement	<u>61,458.66</u>
	Final Total:	<u>\$3,843,172.44</u>

VII. Approval of Consent Agenda (continued)

4. Treasurer's Report for the Month of March 2026
The Treasurer's Report for the month of March 2026 was accepted by the board and placed on file.
5. Budget Summary Ending March 2026
Comparison of budget to actual for the nine months ending March 31, 2026 was accepted by the board and placed on file.
6. Bids/Purchases:
 - a. Purchase of a Three-Year Maintenance Agreement for Heating, Ventilation, and Air Conditioning Quarterly Maintenance Services for the Technical Education Center
Purchase of a three-year maintenance agreement for heating, ventilation, and air conditioning quarterly maintenance services for the Technical Education Center from Great Lakes Plumbing and Heating Company of Westmont, IL, in the amount of \$98,800 for the period of April 16, 2026 through April 15, 2029.
 - b. Renewal of the Building Automation Controls Support Agreement
Renewal of the building automation controls support agreement from Interactive Building Solutions, Inc. of Joliet, IL, in the amount of \$56,160 for the period of July 1, 2026 through June 30, 2027.
 - c. Three-Year Renewal of the Blackbaud Engage Scholarship Award Management Subscription
Three-year renewal of the Blackbaud Engage Scholarship Award Management subscription from Blackbaud of Charleston, SC, in the amount of \$87,465 for the period of June 30, 2026 through June 29, 2029.
 - d. Three-Year Renewal of the AppsAnywhere Software Subscription
Three-year renewal of the AppsAnywhere software subscription from AppsAnywhere Ltd. of Charlotte, NC, in the amount of \$194,763 for the period of June 1, 2026 through May 31, 2029.
 - e. Three-Year Renewal of the Network Firewall Support, Maintenance, and Security Updates Subscription
Three-year renewal of the Network Firewall support, maintenance, and security updates subscription from Insight Public Sector, Inc. of Chandler, AZ, in the amount of \$449,899 for the period of May 1, 2026 through April 30, 2029.

VIII. Consent Agenda Items Removed for Individual Consideration

No Consent Agenda Items were removed for individual consideration.

IX. Adjournment

The board, on a motion by Mr. Guzman and seconded by Mr. Jaquez, unanimously voted to adjourn the meeting at 9:05 p.m.



Greg Thomas
2026-05-14 01:35 UTC _____
Gregory Thomas, Secretary
Waubonsee Community College
Board of Trustees