



ADDENDUM 1

Date: September 9, 2025

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PROJECT NUMBER: 08-25-001

PROJECT: Compensation and Classification Study RFP

This addendum does not change the due date or time.

Respondent must acknowledge receipt of this addendum with their submittal.

QUESTIONS and ANSWERS

1. Can you let me know how many job titles the college has that will be in the study?
 - a. 261
2. Do you have a list of classifications for your college that you could share?
 - a. No, we are looking for support in establishing an entirely new structure.
3. Does Waubonsee expect meetings and presentations to be in person or virtual? If in person meetings are requested, how many meetings would Waubonsee request to be in person?
 - a. We anticipate 4-8 on-site meetings throughout the course of the study.
4. How many unique job titles will be included in this analysis?
 - a. 261
5. Does Waubonsee have a CUPA HR subscription?
 - a. Yes
6. Is Waubonsee requesting that the selected consultant conduct a custom compensation survey by collecting compensation and benefits data from local peer organizations?
 - a. No
7. Is Waubonsee requesting a competitive market analysis of benefits such as Medical, Dental, PTO, Retirement etc.?
 - a. No