WAUBONSEE
COMMUNITY COLLEGE

HONORS PROJECT CONTRACT

Prior to filling out the Honors Project Contract, students must be accepted to the Honors program. (**Application Link**)

☐ **I applied and was accepted into the Waubonsee Honors Program.**

Directions: Review the Honors Project criteria below to fill out the Honors Project Contract. Return the completed contract with faculty and student signatures to honors@waubonsee.edu. If a scanner is not available, JPGs of the completed contract with both signatures can also be accepted via your Waubonsee email address.

Fall Contracts are due September 15th. **Spring Contracts are due February 15th.**

Date:

NAME: **X-Number:**

COURSE NUMBER: **COURSE TITLE:**

CRN: **SEMESTER HOURS:**

PROJECT TITLE OR TOPIC:

Honors Project Requirements:

1. Any course previously taken as either a regular course or as an honors course may NOT be repeated as an honors course.
2. The Honors Project Contract must be submitted on or before the deadline to honors@waubonsee.edu. (September 15th for fall / February 15th for spring).
3. Honors Project Contracts must be filled out completely. The title and all project details must be agreed upon by the faculty mentor and student.
4. In addition to the Honors Project, students must complete all regular requirements of the course. Honors Projects must constitute at least 10% but not more than 30% of required coursework.
5. The Honors component of the regular course is completed when the project and summary reflection are submitted to the faculty member on the **Student Summary Reflection and Project Evaluation Form.**
6. Projects must be completed and evaluated by the faculty member prior to the last week of classes for the semester.
7. It is the responsibility of the faculty member to assign the course final grade and to forward the completed Summary Reflection and Project Evaluation Form to honors@waubonsee.edu before noon on the last day of classes for the semester in which the student is enrolled.
8. If a student wishes to completely withdraw from an honors course, OR, if a student wishes to remain in the course but withdraw only from the honors portion of the course, the student must exercise his/her desired option no later than the last official day to withdraw from classes (see the current academic calendar).
9. The completed Honors Project Contract and the **Summary Reflection and Project Evaluation Form** are attached to the student's permanent electronic record.
10. Failure to complete contract requirements may result in the assignment of an "I" grade. Faculty who choose to offer the option of an "I" grade to students who have not finished their projects should submit the Incomplete Course Work Agreement with a copy to honors@waubonsee.edu . Upon completion of the project, the "I" grade will be changed to the earned grade. All rules and regulations pertaining to the "I" grade will apply.

PROPOSED HONORS PROJECT DETAILS:

1. Which course goal(s) are addressed in this project?

2. How does this project extend or enhance the course goal(s) specified?

3. Provide a description of this project and resources that will be used.

4. What is the anticipated insight, skill, or ability to be learned through completion of this project?

5. The Honors Fair: Presenting a poster provides an opportunity to showcase original research. Your faculty mentor may require a project abstract and a poster to be presented at the Honors Fair in April. See the Honors Canvas Shell for directions.

   ☐ I plan to attend the Honors Fair in April. (highly encouraged)
   ☐ I plan to create a poster of my project and display it at the Honors Fair.

CRITERIA FOR AN HONORS PROJECT: ***For faculty mentors to use in evaluating a proposed project.***

1. A project must extend existing course goals, but not so far that it moves the course to a higher level (a 100-level course should remain a 100-level course).
2. Project must extend above and beyond the usual course assignments. For example, another demonstration speech would not be acceptable in COM 100, nor would the even-numbered problems be acceptable for a mathematics honors project when the odd-numbered problems were part of a homework assignment. Topics not included in the syllabus may be acceptable.
3. Options for projects include, but are not limited to, scientific experiment, computer program, artwork, musical composition, video production, or discipline-appropriate and documented paper.

HONORS PROJECT RUBRIC - All projects must have a score of 6 or better using the rubric below.

	Content	Originality	Effort
Exceeds (3 points)	Project description describes work that is not included in the required course work, and appropriate for that discipline.	Project is original research or contribution to scholarship of the discipline. End product is suitable for presentation at a professional conference or meeting, or exhibition of the discipline.	Project will require more than 35 hours of work.
Meets (2 points)	Project involves work that is on a topic covered in the associated class but is at a higher level of competency.	Project is on a subject appropriate for college level investigation, perhaps not original contribution to discipline. End product is suitable for presentation at a college- level conference or meeting, or exhibition of the discipline.	Project requires 25 to 35 hours of work.
Not acceptable (0 points)	Project involves work that is duplicated by content in associated class.	Project does not involve any personal or intellectual growth of student (i.e. completion of multiple math problems).	Project requires less than 25 hours of work.
Points Total =	Content:	Originality:	Effort:

Honors Project Rubric Score: Total Points = Content + Originality + Effort = _____

The Honors Project is weighted (10% to 30%) at___% of the total grade.

SIGNATURES:

Student Date

Faculty Member *(signature)* Date Mailbox Division

Faculty Member *(please print)* Date Preferred Faculty Phone Number

Next Steps After Contract Submission:

Prior to the last week of classes, complete the student section of the **Summary Reflection and Project Evaluation Form** and submit with the completed project to the faculty mentor.

Prior to noon on the last day of classes, the faculty mentor submits grades for Honors Program students. Honors projects are kept by faculty mentors for one year. Honors designations will be assigned after the above form is submitted (an application and signed contract will also need to be on file).

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