

MINUTES
WAUBONSEE COMMUNITY COLLEGE
Board of Trustees
Reorganization Meeting

April 24, 2025

I. Convene Open Session

A reorganization meeting of the Board of Trustees of Waubonsee Community College, Community College District 516, Kane, Kendall, DeKalb, LaSalle, and Will Counties, IL, convened at 5:51 p.m. on Thursday, April 24, 2025, in the Dickson Center Community Board Room, Route 47 at Waubonsee Drive, Sugar Grove, IL.

Roll call found the following 2025-2027 board members present: Rick Guzman, Daniel Jaquez, Patrick Kelsey, Rebecca D. Oliver, Maria Santillan, Greg Thomas, and Tina Willson; board member absent: Stacey Ries; staff members present: Dr. Brian Knetl, Dr. Kimberly Chavis, Dr. Anthony Ramos, Dr. Melinda Tejada, Dr. Toya Webb, Mary Baccheschi, Kevin Modaff, J. C. Paez, Omar Salazar, and Stephanie Wennmacher; and the Honorable Robert P. Pilmer, Circuit Judge, 23rd Judicial Circuit.

II. Oath of Office to Re-elected Trustees

The Oath of Office was administered by the Honorable Robert P. Pilmer, Circuit Judge for the 23rd Judicial Circuit, to re-elected Trustees Rick Guzman, Daniel Jaquez, and Tina Willson.

III. Public Comment

A. General Public Comment

IV. Election of the 2025-2027 Board of Trustees Officers

A. Chair of the Waubonsee Community College Board of Trustees

The board, on a motion by Mr. Kelsey and seconded by Mr. Thomas, unanimously elected Rebecca D. Oliver to serve as Chair of the Waubonsee Community College Board of Trustees.

B. Vice Chair of the Waubonsee Community College Board of Trustees

The board, on a motion by Mr. Jaquez and seconded by Mr. Guzman, unanimously elected Patrick Kelsey to serve as Vice Chair of the Waubonsee Community College Board of Trustees.

C. Secretary of the Waubonsee Community College Board of Trustees

The board, on a motion by Ms. Willson and seconded by Mr. Kelsey, unanimously elected Greg Thomas to serve as Secretary of the Waubonsee Community College Board of Trustees.

V. Appointment of Other Board of Trustees Roles

A. Policy Committee Chair and Members

The board, on a motion by Mr. Kelsey and seconded by Mr. Thomas, unanimously appointed Tina Willson to serve as the chair of the Policy Committee of the Waubonsee Community College Board of Trustees, and the appointment of Rick Guzman, Daniel Jaquez, and Stacey Ries to serve as members of the Policy Committee.

B. Illinois Community College Trustees Association Liaison

The board, on a motion by Mr. Guzman and seconded by Mr. Thomas, unanimously appointed Daniel Jaquez to serve as the Illinois Community College Trustees Association (ICCTA) Liaison for the Waubonsee Community College Board of Trustees.

C. Waubonsee Foundation Liaison

The board, on a motion by Mr. Guzman and seconded by Ms. Willson, unanimously appointed Stacey Ries to serve as the Waubonsee Foundation Liaison for the Waubonsee Community College Board of Trustees.

VI. Appointment of Other Roles

A. Appointment of Treasurer

The board, on a motion by Mr. Kelsey and seconded by Mr. Thomas, unanimously appointed John Bryant as Treasurer of the Waubonsee Community College Board of Trustees.

B. Appointment of Clerk of the Board

The board, on a motion by Mr. Guzman and seconded by Ms. Willson, unanimously appointed Mary Baccheschi as Clerk of the Board of the Waubonsee Community College Board of Trustees.

C. Sergeant at Arms

The board, on a motion by Mr. Thomas and seconded by Mr. Kelsey, unanimously appointed Campus Police Chief J. C. Paez as Sergeant at Arms of the Waubonsee Community College Board of Trustees.

VII. Adoption of Resolution Nos. 25-05, 25-06, and 25-07

A. Adoption of Resolution No. 25-05 – Establish Meeting Time/Place

The board, on a motion by Mr. Guzman and seconded by Mr. Jaquez, unanimously adopted Resolution No. 25-06 – Establish Meeting Time/Place, as presented.

VII. Adoption of Resolution Nos. 25-05, 25-06, and 25-07 (continued)

B. Adoption of Resolution No. 25-06 – Ratify Policies and Procedures

The board, on a motion by Mr. Thomas and seconded by Mr. Jaquez, unanimously adopted Resolution No. 25-06 – Ratify Policies and Procedures, as presented.

C. Adoption of Resolution No. 25-07 – Ratify Contracts and Agreements

The board, on a motion by Ms. Willson and seconded by Mr. Kelsey, unanimously adopted Resolution No. 25-07 – Ratify Contracts and Agreements, as presented

VIII. Financial Reports

A. Authorization for Disposal of College Property – Building W (Auto Body)

The board, on a motion by Mr. Kelsey and seconded by Mr. Guzman, unanimously approved the authorization of the Interim Vice President of Finance and Administration for disposal of college property located within Building W (Auto Body).

IX. Other Reports

A. Mandatory Trustee Leadership Training Requirement

Dr. Brian Knetl commented on opportunities for trustees to complete their four hours of community college trustee leadership training, as required under Illinois Public Community College Act 99-0692.

X. Adjournment

The board, on a motion by Mr. Kelsey and seconded by Mr. Jaquez, unanimously voted to adjourn the meeting at 6:08 p.m.



Greg Thomas
2025-05-22 02:15 UTC
Gregory Thomas, Secretary
Waubonsee Community College
Board of Trustees