

**MINUTES
WAUBONSEE COMMUNITY COLLEGE
Board of Trustees
Policy Committee Meeting**

March 25, 2025

I. Convene Open Session

A Policy Committee meeting of the Board of Trustees of Waubonsee Community College, Community College District 516, Kane, Kendall, DeKalb, LaSalle, and Will Counties, IL, convened at 4:09 p.m. on Monday, March 25, 2025, at the Aurora Downtown Campus, 18 S. River Street, Latinx Resource Center-Room 250, Aurora, IL.

Roll call found the following Board of Trustees Policy Committee members present: Rick Guzman, Daniel Jaquez, Stacey Ries, and Tina Willson; staff members present: Dr. Brian Knetl, John Bryant, Dr. Anthony Ramos, Mary Baccheschi, and Marlene Russell; and general counsel to the College: Kenneth Florey of Robbins Schwartz.

II. Public Comment

A. General Public Comment

III. Approval of Meeting Minutes

A. February 17, 2025 Policy Committee Meeting Minutes

The Policy Committee, on a motion by Ms. Ries and seconded by Mr. Jaquez, unanimously approved the February 17, 2025 Policy Committee meeting minutes.

IV. Policy Review and Discussion

A. Board Policy Manual Discussion

Kenneth Florey of Robbins Schwartz facilitated a discussion regarding the Policy Committee's plans to review and update Waubonsee's current Board Policy Manual, including, separating board and college policies/procedures and identifying any gaps within the manual. Mr. Florey shared a document highlighting examples of college board policies and administrative procedures, then discussed the differences between them. Dr. Knetl reviewed the option of utilizing a new policy format structure for the committee to consider during the process of updating the manual.

V. Other

A. Future Board Policy Committee Meeting

The next Policy Committee meeting is scheduled for May 14, 2025.

VI. Adjournment

The committee, on a motion by Ms. Ries and seconded by Mr. Guzman, unanimously voted to adjourn the meeting at 5:17 p.m.

Mary Baccheschi 5-14-2025
Mary Baccheschi, Clerk of the Board