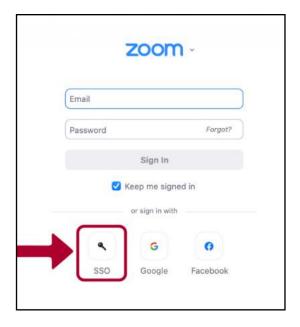


## **Directions for Accessing Zoom Drop-in**

- 1) Open our Tutoring Center website: waubonsee.edu/tutoring
- 2) Scroll down the page to locate the "Zoom Drop-In" tab and then click on the tab.



**3)** Click on SSO for Single Sign-on and then type "waubonsee" into the domain field. Then, click on "continue."





4) Please log in with your Waubonsee Xnumber and password.



- 5) You will be prompted to go into your Waubonsee email to confirm that your email address is valid. Please log into your Waubonsee inbox to find the applicable Zoom email. Click on the link provided to confirm your email address.
- 6) To officially connect to the Tutoring Center's Zoom drop-in, you can now do one of the following options:
- Option #1: Go back to the Tutoring Center's webpage and click on "Zoom Drop-in" or
- Option #2: Go back into Zoom and click "Join A Meeting." Then, type in the meeting number to officially connect to the Tutoring Center's Zoom drop-in room.

