

WCC Veteran and Military Student Checklist

1. Student Application Form (Admissions)



Completion of the Student Application will create your Waubonsee file and student ID number known as your "X-number". The form can be completed online at www.waubonsee.edu/admissions/enroll-waubonsee



If you are a returning student who has not taken classes for more than two years, complete the Readmission Form to update your information and reactivate your student account. https://www.waubonsee.edu/readmission

2. Meet with VA
Academic
Advisor –
Heather Watson;
(630) 466-2361



Our VA Academic Advisor should be your first stop in setting up your file here at Waubonsee. In your initial visit you will discuss:

- Prior credit using your military basic or occupational training
- Prior college credit
- Completion of Waubonsee placement testing
- Program or major selection
- Academic planning and registration



3. Apply for Federal VA Benefit (CH30, CH33, CH35, CH1606)



VA Form 22-1990 Application for VA Education Benefits can be completed a www.va.gov

Paper applications and/or any required attachments must be sent to:

VA Regional Processing Office P.O. Box 4616 Buffalo, NY 14240-4616



Applications for IVG, ING and MIA/POW can be found at www.isac.org,

4.
Apply for Illinois
State Military
Tuition Waivers



If you believe you may be eligible for one of the above state benefits to use in conjunction with your federal benefit, you must apply by submitting your application(s) to the Illinois Student Assistance Commission (ISAC).

FYI - Guard Members: If you apply for the Illinois National Guard Grant (ING), you will need to reapply every academic year to continue your eligibility. New applications are available every summer.



5.
Request the
Campus Notify VA
of Your
Enrollment



Veteran's Enrollment Certification Request (VECR) form, found in your mywcc account on the Veterans Services Page, **must be completed every semester** you wish the Financial Aid Office to certify your federal benefit (i.e. Chapter 30, Chapter 33, Chapter 31,1606, 1607, Chapter 35), and/or apply your state veteran funding (IVG, ING or MIA/POW).

IMPORTANT: This form must also be submitted when you add or drop courses after your semester has been certified. Failure to notify our office in a timely manner could result in a higher overpayment. Please allow for 5-10 business days for processing.

Steps continued on reverse...

Updated 2/2023

6. Complete Free Application for Federal Student Aid (FAFSA)



Every veteran is asked to complete the FAFSA to determine eligibility for additional aid through the federal and state grant programs. *Federal School Code: 006931*

The FAFSA can be completed at www.studentaid.gov



7.
Certificate of
Eligibility (CoE)



Dependent Students: If you are using dependent benefit Chapter 35, you must provide the social security number of the veteran and your code number when submitting your letter to our office. **This information is considered your VA file number and is required for processing.**

You must provide a copy of your Certificate of Eligibility

for each federal benefit you wish to use.



8.
Verify Enrollment
for CH30, CH33
and CH1606



You must verify your attendance through the VA at the end of every month before payment is issued.

MGBI - CH30 and CH1606: Verification of attendance is completed through the VA's W.A.V.E. system by phone at 1-877-823-2378 or online at www.gibill.va.gov/wave.

Post 9/11 GI BILL CH33: You will verify your enrollment by responding to a monthly text from the VA. The VA will contact you after initial certification of your enrollment. You can contact the Education Call Center at 1-888-442-4551 to opt into text verification or verify your monthly enrollment, or to ensure your phone number is correct in VA's systems.

Military Tuition Assistance

Tuition Assistance (TA) is a
Department of Defense
(DoD) program. TA rules vary
between military branches.
Service members must be
approved prior to the start
of each semester. To get
started, you will need to
initiate the application
process through your
specific branch's program:

ArmylgnitED

Marine Corps TA

Air Force TA

Navy and Coast Guard TA

CH31 Veteran Readiness and Employment

CH31 or VR&E is available to veterans who have been determined eligible by the U.S. Department of Veterans Affairs to have a service-connected disability rating of at least 10% with an honorable discharge.

VR&E will help you explore employment options and address education or training needs.

To apply for CH31 you will need to submit a VA Form 28-1900 or online at https://www.va.gov/careers-employment/vocational-rehabilitation/



IMPORTANT CONTACTS

For assistance getting started, academic advising, benefit/referral information, and the evaluation of military training for college credit, please contact:

Heather Watson

Academic and Career Advisor Veteran Services Student Center, Room 278 (630) 466-2361 hwatson@waubonsee.edu

For assistance with financial aid and veterans' benefits, please contact:

Lindsay Janssen

Financial Aid Veterans Coordinator Student Center, Room 244 (630)466-5774 <u>ljanssen@waubonsee.edu</u>

Asia Jordan

Financial Aid Advisor Aurora Downtown, Room 241 (630) 466-5774 ajordan1@waubonsee.edu



SALUTE National Honor Society for Veteran and Military College Students recognizes those earning an overall 3.0 GPA or higher. Invitations are sent out to eligible students each Fall and Spring terms.

