



TRANSCRIPT EVALUATION REQUEST FORM

STEP ONE: Submit this form to:

Counseling, Waubonsee Community College,
Route 47 at Waubonsee Drive, Sugar Grove, IL 60554-9454

Or fax to (630) 466-6682.

STEP TWO: Submit official transcripts and New Student Information Form to:

Registration and Records, Waubonsee Community College,
Route 47 at Waubonsee Drive, Sugar Grove, IL 60554-9454

You will be notified by mail two to four weeks *after* all official transcripts are on file. Contact Counseling at (630) 466-7900, ext. 2361, for academic advisement and further explanation of evaluation of credit.*

* Students are not required to wait for TERF results before registering for classes or meeting with a counselor. Students are encouraged to meet with a counselor before TERF results are available during peak months of August and January.

X Number: _____ or Social Security Number: _____ - _____ - _____

Name: _____
Last First MI Former Last Names

Address: _____

City, State, Zip Code: _____

Phone Number: _____ - _____ - _____

E-mail address: _____

Are you receiving Veterans Assistance? Yes No

FINANCIAL AID APPLICANTS ONLY**

Have/Will you be completing a Free Application for Federal Student Assistance (FAFSA)? Yes No

** Please note that Financial Aid will not be awarded until the transcript evaluation has been completed.

ACADEMIC INFORMATION

Major Code: _____ Major: _____

Please list all colleges and universities you have attended. All OFFICIAL transcripts must be on file with Registration and Records before an evaluation of credit will be completed.

Name of College/University	State	Dates Attended	Last Name on Transcript

Student Signature: _____ Date: _____

TRANSCRIPT EVALUATOR USE:

TERF RECEIVED: ___/___/___

ALL TRANSCRIPTS RECEIVED: ___/___/___

EVALUATION COMPLETED: ___/___/___